



AGENDA, Board of Trustees Regular Meeting

Wednesday, March 27, 2013

Camp Street Campus, 1400 Camp Street, 6:00 pm

1. Welcome
2. Presentation by Louisiana Department of Education, Office of Portfolio, on Charter Renewal
3. Approval of February 27 meeting minutes
4. Discussion of Thalia Street lease
5. Discussion of ISL-JP Bunche lease
6. Public comment
7. Q&A with Head of School
8. Public comment
9. Committee reports
 - a. Finance
 - b. Governance
 - c. Strategic Planning (no meeting)
 - d. Nominating (no meeting)
 - e. Advocacy
10. Public comment
11. Adjournment



INTERNATIONAL SCHOOL OF LOUISIANA

APPROVED MINUTES, Board of Trustees Meeting

Wednesday, March 27, 2013

Call to Order: The regular meeting of the Board of Trustees was called to order at 6:05 p.m. at the Camp Street campus.

Present: Andrew Yon (President)
Mike Lappa (Vice President)
Barbara Griffin (Secretary)
David Bordson-Bozzo (Treasurer)
Duane Drucker
Dominique Wilson
Chantell Harmon Reed
John Wettermark
Brenda Richard-Montgomery

Absent: Matt Amoss
David Napoleon

PRESENTATION BY LOUISIANA DEPARTMENT OF EDUCATION, OFFICE OF PORTFOLIO, ON CHARTER RENEWAL

- Ms. Marion Schutte, of the office of Portfolio, visited our Board meeting, provided a handout called “Louisiana Believes”, and presented information important for Type 2 Charter Schools. The subjects covered were the following: Charter School performance compact overview, ESEA waiver overview, sunshine laws, Technology readiness, LDE expansion, and contact information.
- Ms. Wilson asked if ISL should have funding shortfall for technology readiness for the 2014-15 school years, would the State of Louisiana help cover the gap. Ms. Schutte responded that the State wants all schools to prepare on their own. Ms. Wilson also asked about keyboard lessons, and Ms. Schutte responded that the State wants each school to provide keyboard lessons and prepare all students to take keyboard tests.
- Ms. Tennyson asked about carriage units and if a certain number of hours would equal a carriage unit. Mr. Yon asked about scoring. She said that “approaching basic” is no longer awarded any points, however, there is a way to earn points when one has better than average improvement.
- Ms. Schutte finished by saying that she will accept any further questions via e-mail. Mr. Yon asked Mr. Wilson to prepare an outline for the Board on ISL technology readiness, including capitol outlay over the next couple of years.



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DISCUSSION OF THE THALIA ST. LEASE

- The Thalia St. Lease has been sent to the ISL Board and is also with the owners of the property.
- As Mr. Amoss had stated at an earlier Board meeting, the lease should state that the lease is pending the outcome of the “conditional use permit”. Mr. Wilson said we are in the process of meeting with our City Council representative, Ms. Cantrell. Mr. Yon offered assistance from the Board with City Council on this matter if needed.
- ISL has proposed \$5.00 per sq. ft. as opposed to \$6.50 per sq. ft. for rent of the Thalia St. building. Mr. Wilson expressed hope that the Thalia St. lease would be ready for signing within the next couple of weeks.

DISCUSSION OF THE ISL/JP BUNCHE LEASE

- Mr. Wilson said that the liability insurance issue has been resolved and the Bunche School lease will go to the Jefferson Parish School Board for approval on Tues. April 2nd. Mr. Wilson will attend this meeting to speak on behalf of ISL should there be a need. ISL will be required to pay \$107 rent per student as well as \$607 bond indebtedness per student to cover facility cost. This amount is legislated by the State and could change in the future.
- Mr. Yon observed that the ISL/JP lease stated International Schools (*plural*) of Louisiana, the same as we had submitted with our charter application, asking if that should be corrected.

PUBLIC COMMENT - none

Q AND A WITH THE HEAD OF SCHOOL

- Since the last Board meeting, the Board has received three Head of School reports listing the major items on the agenda for the next few months, such as, renovations and moving into both the Thalia St. facility and the Bunche School. Mr. Wilson also mentioned the soil boring tests that were satisfactory to the State Board of Health for the Olivier St. campus where the modular classrooms were delivered on March 27th.



INTERNATIONAL SCHOOL OF LOUISIANA

APPROVED MINUTES, Board of Trustees Meeting

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- Any further extensions of the Gulf Coast Recovery Grant has been denied, however, because those modular buildings were delivered today, Mar. 27th, we were able to meet our obligations by Mar. 31 and spend the \$53,000 remaining in that grant. Mr. Yon requested a summary report of the Gulf Coast Recovery Grant concerning facility, equipment, and staff. When Mr. Wilson completes the “End of Grant Report”, he will share it with the board.
- We have received two estimates of the renovation cost of the Thalia St. Building, which range from \$250,000 to \$370,000. Mr. Wilson hopes to have the bids ready for review by the end of this week. The bid selection and construction process will take 3½ months, putting us up against the school year. Mr. Wilson has spoken with Mr. Ken Ducote, with the East Bank Collaborative concerning sharing space with another school or other alternatives should the Thalia St. site not be ready in time for the start of school.
- The move from the Clearview facility to the Ralph Bunche School will require bids for the cost of moving items in the Clearview building to the Bunche school. All except the technology equipment will be moved for the 2013-14 school years. Mr. Wilson hopes to have a draft of the budget ready to present to the finance committee.
- Public notice must be given for the budget process to begun. The April finance committee meeting will have a preliminary overview. Should Board members or the general public care to follow this process in committee early on in the budget discussion and before the budget is solidified, they are welcome.
- The ISL Hand Book, Manuals, Code of Conduct, Policy and Faculty-Staff Manual will come from our Human Resources department.
- Mr. Yon asked for an update on the renovations of the roof of the Camp St. building. Money for this work will come from the long-term facilities master plan and ISL will not incur this expense. The roof work will be done in “upgrade phases”. The first phase will be done this summer and include replacing two of the three chillers.

PUBLIC COMMENT – none

COMMITTEE REPORTS

- **Finance Committee** - a report was submitted. There were no voting items. Mr. Bordson-Bozzo invited the Board members as well as the public to see the budgeting process.
- **Governance Committee** – a report was submitted. There were no voting items.

PUBLIC COMMENT – Mr. Wilson thanked Mr. Yon for sponsoring an 8th grader on the class trip. Mrs. Griffin noted that on April 26th in the Children’s Tent at the Jazz Fest, the ISL Circus Arts children will perform this year as they have done for several years.



INTERNATIONAL SCHOOL OF LOUISIANA

APPROVED MINUTES, Board of Trustees Meeting

Wednesday, March 27, 2013

VOTING ADGENDA

- Mr. Drucker, seconded by Mr. Lappa, made a motion to approve the Feb. 27th, 2013 minutes. The Board voted unanimously for approval.
- Mr. Wettermark, seconded by Ms. Richard-Montgomery, made a motion to authorize Mr. Yon, as Board president, to sign the Bunche School lease after it has been approved by the Jefferson Parish School Board. The Board voted unanimously for approval.
- Mrs. Reed, seconded by Mrs. Wilson, made a motion to suspend the agenda. The Board voted unanimously for approval.
- Mr. Lappa, seconded by Mrs. Wilson made a motion to elect Mrs. Barbara Griffin to a second, three year term on the ISL Board of Trustees. The Board voted unanimously for approval.
- Mrs. Reed, seconded by Mrs. Wilson, made a motion to return to the Board agenda. The Board voted unanimously for approval.
- Mr. Wettermark, seconded by Mrs. Reed, made a motion to approve the committee reports en masse. The Board voted unanimously for approval.
- Mr. Lappa, seconded by Mr. Drucker, made a motion to adjourn the Board meeting at 6:56pm. The Board voted unanimously for approval.

The international school of Louisiana adjourned its regular Board of Trustee meeting at 6:56pm.

The next Board of Trustees regular meeting is scheduled for April 24, 2013, at 6:00pm, at the Camp St. campus.

Other interested parties present:

Staff: Sean Wilson
Melanie Tennyson
Aviva Le
Emily Thomas
Alison Anderson
Ann Winchell
Melissa Boudreaux
Laura Adelman Cannon
Bill Toujouse
Mark Huber
David Powell
Adierah Berger



INTERNATIONAL SCHOOL OF LOUISIANA

APPROVED MINUTES, Board of Trustees Meeting

Wednesday, March 27, 2013

Karla Rivera'
Lilian Detort
Rosa Alvarado
Daniel E. Davis

Guests: Glenda Larsen
Ester Tabrane – ISLJP PTO
Robert Morris
Lillie Martin

Respectfully submitted by Barbara Griffin, Board Secretary

April 24, 2013

Date Approved by Vote of the Board

MINUTES



INTERNATIONAL SCHOOL OF LOUISIANA

Head of School Report As of 03/04/2013

MISSION:

The mission of the International School of Louisiana is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

GOALS:

- Improve achievement of all students. Specific emphasis given to reducing the achievement gap of students with special needs, English Language Learners and Students of Low-income families.
- Build a safe, supportive and nurturing environment allowing students and staff to focus on the work at hand without distraction.
- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

ACTION ITEMS:

LADOE Action

ISL-JP teachers and principal are required to participate in COMPASS teacher evaluations. The Principal will be attending the evaluator training in Baton Rouge this month.

LEGAL

Thalia Street Lease

The lease remains with Adams and Reese for inclusion of the property owner's wish. The latest redline lease is expected back to ISL by March 8, 2013.

The Bunche Campus Lease

The lease is with JPPSS and awaiting approval by the Board.

Board of Trustees

Each Board member is required to complete the **Financial Disclosure Statement**. Please complete the attached statement. The statement is due by May 15, 2013. Once Administration has received the documents from each board member, we will forward them accordingly.

CAMPUS NEWS

- **Camp Street** (584 students)
 - Thalia Street planning continues. We will begin to devise a contingency plan should the current tenant not vacate the 5,000 sf unit until August 31, 2013. A meeting is being requested for the New Orleans Councilwoman Cantrell's office to discuss application for conditional use.
 - Re-enrollment is at 90% for the 2013-14 year.

- **Olivier Street** (153 students)
 - The Modular Structure remains delayed. We have unofficial word that the Health Inspectors approval of the permit is coming within the week.
 - Re-enrollment is at 89% for the 2013-14 year.

- **Jefferson** (324 students)
 - JPPSS contractors at Bunche campus continues to work to prepare the facility for the 2013-14 year. We hope to have access to the facility during renovations for planning activities. The planning activities will include, but not be limited to, safety, student transitioning, play space, class scheduling, bus drop-off and retrieval, academic administrative space, operational administrative space, etc. in preparation for the move.
 - ISL-JP Middle School will include a language immersion and language intensive component. Sixth grade will be the only point of entry into the Language Intensive program. Other grades will be filled with grade level appropriate immersion students.
 - Re-enrollment is at 87% for the 2013-14 year.

Personnel

We will begin teacher and staffing searches for the 2013-14 this month. We will work with the Eastbank Collaborative, State Department of Education, and other listings to fill vacant positions for the coming year.

GENERAL

The American Federation of Teachers (AFT) has filed necessary documents with the National Labor Relations Board to begin activity in New Orleans with the United Teachers of New Orleans, specifically aimed at charter school organizing. The LAPCS will be working with labor attorneys locally and nationally on best practices and will keep schools abreast of their findings. ISL will review Human Resources practices for fairness and transparency, ensuring that staff feel respected, supported, and that concerns are properly addressed.

TO COME:

- Olivier Street Modular –March 31, 2013
- COMPASS Evaluation training Baton Rouge – March 20 -21, 2013

- Act 1 Compensation model –April 1, 2013
- LASAFAP Conference – Marksville, LA April 3-5, 2013
- LASBO Conference – Lake Charles, LA April 10-12, 2013
- Board Member Financial Disclosure Statement – May 15, 2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013

Let me know should you have any questions.

Thank you,

Sean



Head of School Report

As of 03/18/2013

MISSION:

The mission of the International School of Louisiana is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

GOALS:

- Improve achievement of all students. Specific emphasis given to reducing the achievement gap of students with special needs, English Language Learners and Students of Low-income families.
- Build a safe, supportive and nurturing environment allowing students and staff to focus on the work at hand without distraction.
- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

ACTION ITEMS:

LADOE Action

ISL-JP teachers and principal are required to participate in COMPASS teacher and principal evaluations. The Principal will be attending the evaluator training in Baton Rouge in March 20 and 21, 2013.

The Act 1 Compensation legislation has been ruled unconstitutional. ISL will continue working on the model as a framework. We believe that a structured compensation platform will benefit and incentivize effective employees over time.

The MFP for Orleans Parish is expected to be around \$8,526 of state and local funds for each students in an ISL Type 2 school and around \$9,656 for Type 1 school in Jefferson Parish. More information about the MFP and how it work can be found at this link [minimum foundation program](#). The article about MFP can be found at this link, [School Funding Formula 2013-14](#).

LEGAL

Thalia Street Lease

The lease is with the realtor and the property owners. We hope to have the lease completed by March 31, 2013. The lease is attached.

The Bunche Campus Lease

The lease is considered final, as JPPSS will consider the lease for vote at the April 2, 2013 board meeting. I will attend the meeting to represent ISL should questions arise from the JPPSS Board. The lease is attached.

Board of Trustees

Each Board member is required to complete the **Financial Disclosure Statement**. Please complete the statement. The statement is due by May 15, 2013. Once the Head of School's office has received the documents from each board member, we will forward them accordingly.

CAMPUS NEWS

- **Camp Street** (588 students)
 - We were able to secure two estimates of the work to be performed. The lowest estimate is \$276,000 and highest is \$425,000. These are inclusive of the having the facility fully renovated and prepared for opening July 31, 2013. Because of the specification and the estimated cost, the project will be placed for public bid.
 - 532 students are re-enrolled for '13-2014. There are 63 applications for kindergarten through 6th grade. The majority of those applications are for first grade. Total estimated enrollment for '13-2014 is 500 students with approximately 140 students on Thalia Street – 640 students.
- **Olivier Street** (153 students)
 - The Modular building received approval from the Department of Health and Hospitals. It was recommended that a soil test be performed prior to the release of the permit. SMM has taken the necessary and required steps to have the test that the permit may be released. SMM believes that they will have the permit within the next week. This delay has required ISL to request another extension with the USDOE to ensure that funding remain available during the modular installation.
 - 147 students are re-enrolled for '13-2014. There are 11 first grade applications. We expect to have full kindergarten classes – 75 students. Total estimated enrollment for '13-2014 is 220 students.
- **Bunche** (324 students)
 - The middle school intensive program will continue through the coming school year. There are 35 applications for Middle School, 30 of those applications are for the intensive program. The intensive program will have only 20 spaces available and the spaces will be filled through a lottery. The remaining five applications are for the immersion program.
 - Bunche facility is coming along with the renovations as prescribed by JPPSS. We anticipate occupying the facility not later than July 1, 2013 in preparation for the '13-2014 school year.
 - 280 students have re-enrolled for '13-2014. The school class configuration for 2013-2014 will represent kindergarten through eighth grade. Total estimated enrollment for '13-2014 is 400 students.

Personnel

The request for CODOFIL teachers has been submitted for the 2013-'14 school year. We are requesting six (6) French and six (6) Spanish Immersion Teachers, in addition to those returning in '13-2014, to cover all campuses.

The Resource Development Manager position is vacant as of February 28, 2013. The position has been modified to meet the needs of the Development Department. The position posted will be the Development Coordinator and not the Development Manager.

We have interviewed candidates for the ISL-JP Principal position. The committee has recommended that Adierah Berger remain in the position to lead the school. Ms. Berger will be available to meet the Board of Trustees for a meet and greet Monday or Tuesday, March 25th or 26th.

USCIS Details FY 2014 H1B Filing Plan

On Friday, USCIS finally announced its plan for the opening of the Fiscal Year 2014 H1B filing season, on April 1. "Based on feedback from stakeholders", the agency anticipates that it will receive more H1B petitions this year than can be accommodated by the regular and Master's cap quotas. If so, it will accept for processing only those cases received beginning Monday April 1, and ending at close of business at either the Vermont or California Service Center (depending on place of filing) on Friday April 5. USCIS suspects that it may have to institute a lottery; and will do so if more petitions than can be accommodated by the quotas are received during this period. This means that successful petitions will be selected at random from those filed, by an automated computer program. – *David Ware & Associates*

GENERAL

New Orleans Councilwoman Head wants public schools to pay water bills and fees:

[Stacy Head - Water Bills Public Entities](#)

TO COME:

- Olivier Street Modular – February March 31, 2013
- COMPASS Evaluation training Baton Rouge – March 20 -21, 2013
- Act 1 Compensation model –April 1, 2013
- LASAFAP Conference – Marksville, LA April 3-5, 2013
- LASBO Conference – Lake Charles, LA April 10-12, 2013
- Board Member Financial Disclosure Statement – May 15, 2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013

Let me know should you have any questions.

Thank you,

Sean



Head of School Report

As of 03/22/2013

MISSION:

The mission of the International School of Louisiana is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

GOALS:

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- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

ACTION ITEMS:

LADOE Action

The Office of Portfolio (OP) of the LDE scheduled visit to ISL Camp Street to introduce the members of the office to administration was reschedule. The meeting was rescheduled and later cancelled, as the OP will visit the school March 25, 2013 for the annual Type 2 visit. Also, the OP will present at the March 27, 2013 Board of Trustees meeting.

The Act 1 Compensation process is almost ready for presentation. Principals will be meeting with a cadre of teachers to give input on several components prior to presentation to the Board.

ISL Type 2 current charter ends June 2015. The process outlined in the Charter School Performance Compact (CSPC) outlines the requirements for renewal. The Office of Portfolio is visiting Camp Street, Monday, March 25, 2013 for their Annual School Visit influences school/charter renewal. We anticipate a healthy visit and positive reports from this visit. This is the first year that the department is doing school tours/visits using the CSPC.

The Charter School Performance Compact is attached for review prior to the OP presentation at the March 27, 2013 Board meeting. The CSPC includes information about renewal and the Annual Visits that the OP makes to Type 2, 4, and 5 charter schools.

LEGAL

Thalia Street Lease

The lease is with the realtor and the property owners.

The bid will be presented when completed. According to estimates received for the work, we anticipate bids to come in between \$250,000 and \$370,000. We anticipate turnkey in the process.

The Bunche Campus Lease

The lease is considered final, as JPPSS will consider the lease for vote at the April 2, 2013 board meeting.

The administrative team has revised and updated internal policies and procedures. The attached document refers to those matters currently in place to guide the operations of the organization.

Board of Trustees

Each Board member is required to complete the **Financial Disclosure Statement**. Please complete the statement. The statement is due by May 15, 2013. Once the Head of School's office has received the documents from each board member, we will forward them accordingly.

CAMPUS NEWS

- **Camp Street** (588 students)
 - The Public Bid for renovations will be ready by Friday, March 29, 2013.
 - Enrollment will be about 640 students for the '13-2014 school year.
- **Olivier Street** (153 students)
 - SMM received the final permit Friday, March 18, 2013. The modular buildings are expected to be on Olivier Street not later than Tuesday, March 26, 2013.
 - This delay has required ISL to request another extension with the USDOE to ensure that funding remain available during the modular installation.
 - Enrollment will be about 220 students for the '13-2014 school year.
- **Bunche** (324 students)
 - Enrollment will be about 400 students for the '13-2014 school year.
 - Facility diagrams and class location is under works. The Principal and the Facility Director will continue working through the challenges of mapping out the facility use for the coming years.
 - Faculty and staff of ISL-JP visited Bunche facility. The parents will be invited to visit the campus once classroom designations have been settled.

Personnel

ISL Bunche Principal search culminated with the panel recommending that Ms. Adierah Berger continue as the Principal. Ms. Berger will be available to meet the Board of Trustees for a meet and greet Wednesday, March 27, 2013 about an hour before the Board Meeting.

GENERAL

The Administration has completed compilation of the operational policies. The Policies and Procedures are attached for review.

TO COME:

- Olivier Street Modular – February March 26, 2013
- Act 1 Compensation model –April 1, 2013
- LASAFAP Conference – Marksville, LA April 3-5, 2013
- LASBO Conference – Lake Charles, LA April 10-12, 2013
- SUPES Academy – Dallas, TX April 19-20, 2013
- Board Member Financial Disclosure Statement – May 15, 2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013

Let me know should you have any questions.

Thank you,

Sean

Committee Report

To:	ISL Board of Trustees
From:	ISL Finance Committee
Committee Chair:	David Bordson-Bozzo
Date of report:	March 26, 2013
Date of last meeting:	March 19, 2013
Date for next meeting:	April 16, 2013
<hr/>	
Administration Members:	William Toujouse
Board Members:	David Bordson-Bozzo; Matt Amoss; Duane Drucker; Andrew Yon
Staff Members:	
Members Absent:	Sean Wilson (Excused)
Visitors:	

Summary of Committee Meeting:

First, the committee discussed the February balance sheets and income statements. The discussion focused on financial results in the most recent months. This part of the meeting was mostly comprised of questions from finance committee members to administration on the monthly results. The committee also discussed the implications of horizontal shifting of compensation expense on account of the implementation of an updated accrual method. The committee requested follow-up on whether this would necessitate a rebudgeting of the prior quarter with the state.

During the above discussion, the administration gave an update on the difficulties involved with mapping the income statement to the trial balance, administration will follow up with Andrew on further results of this investigation.

Next, the committee reviewed the monthly check reporting documents. The discussion focused on a discussion of terminology and mechanics of the bank reconciliation reports and questions about certain recurring items. The committee also requested further general explanation of the bank reconciliation report bridge, once this report has been fully reviewed.

Finally, the committee discussed the monthly reporting package and indicated that excel reports were preferable and indicated that the package should continue to include the reports provided for the last month.

Additionally, the next finance committee meeting will be the first budgeting meeting for the upcoming fiscal year. Individuals who would like to take an active role in the budget process should consider attending.

Votes Taken: None

Meeting Called to Order: 5:37

Meeting Adjourned: 7:19



INTERNATIONAL SCHOOL OF LOUISIANA

Committee to Board Report

To: ISL Board of Trustees
From: Governance Committee
Committee Chair: Dominique Wilson
Date of report: 3/25/2013

Date of last meeting: March 21, 2013
Date for next meeting: April 18, 2013

Present:

Board Members: Matt Amoss, Chantell Harmon Reed, Dominique Wilson and Andrew Yon

Staff Members: Sean Wilson

Parent/Other Members:

Committee Member Absent: John Wettermark

Summary of Committee Meeting:

The following were the main topics discuss during committee; however, the meeting focused majorly on the annual goals and priorities.

- Document retention policy was discussed under pending issues. It is the desire of the board to work with administration to develop an electronic documentation retention file to house Policy Manual, By-Laws, BPN, Original Charter, Articles of Incorporation, Source Documents, etc. Sean and Allison along with David from IT will assist in this process. First, David will provide the board with information on programs that will best serve our needs such as Share Point, Box, Drop Box, Goggle Drive, etc. We want to ensure that the program is cost effective and offers certain capabilities such as Folder/File Structures, Auto Alerts, Administration Rights Functions, Security Features, etc. Once the desired program is selected and purchased, the HOS will identify a point person to ensure these documents are retained and uploaded in a timely manner as well as send reminders to committee chairs, board president and secretary. Additional discussions on a process will take place during future meetings.

- New Board Member Materials

Administration will provide any new board member with standard materials and documents

- Discuss and Plan Annual Board Retreat

This agenda item was deferred until April's committee meeting.

- Discussion and determined committee priorities

Priorities will be defined once goals are set and/or as needed; however the goal is to have all committee priorities defined with outcomes in mind (*outcome driven priorities*). Committees will meet monthly, but no less than once per quarter.

- Discuss and define a process for developing and recording annual committee-specific goals for every committee

In draft, during January's meeting we determined, once committees are populated at the beginning of each school year, during the 1st committee meeting of year, goals will be developed and recorded. The committee goals will flow from the organization's strategic goals and the board's priorities. These goals will drive the committee agenda(s) for that year, but are not exclusive.

To build-on the process for developing annual committee goals, we discussed the practice of using July's board meeting to as a Planning Meeting to develop committee goals (define what the board wants to accomplish) and during August's board meeting, committee chairs will share the proposed annual goals with full board.

Vote Taken: None