

**International School of Louisiana**  
**Approved MINUTES, Regular Board of Trustees Meeting**  
Wednesday, December 4<sup>th</sup>, 2013

**Call to Order:** The regular meeting of the Board of Trustees was called to order at 6:01 p.m. at the Camp St. campus.

**Present:** Matt Amoss (President)  
Mike Lappa (Vice-President)  
Barbara Griffin (Secretary)  
Duane Drucker (Treasurer)  
Andrew Yon  
Dominique Wilson  
Chantell Reed  
David Bordson-Bozzo

**Absent:** John Wettermark  
Brenda Richard-Montgomery

**I. WELCOME**

- a. **Approval of Minutes** – The board voted to accept the minutes of the regular Board of Trustees meeting of Oct. 23, 2013.
- b. **Acceptance of Committee Reports** – The board voted to accept the Nov. 19th Finance Committee reports as well as the Nov. 20 Governance/Nominating Committee reports.
- c. **Board President’s comments** - Mr. Amoss took this opportunity to congratulate the ISL administration and staff for the A rating just achieved for the first time. He commented that ISL is one of only seven schools, including high schools in the New Orleans area, to achieve the A rating.

**II. Q AND A WITH HEAD OF SCHOOL**

- Regarding the update on Replicating Quality Schools, Mr. Wilson said that with the help of “New Schools New Orleans” and the “La. Public Charter School Association”, ISL was one of seven schools participating in the program in Orleans Parish. The take away was the process of strategically thinking through the possibility of a K-12 school for ISL as well as financial planning. Through funds committed to ISL through RQS, ISL will have created a business model, in step-by-step format to truly replicate our schools by March 20<sup>th</sup>. Mr. Wilson will also present a format to engage board members, teachers, and parents in this process. In addition, RQS discussed how to know when to replicate your school and also shared funding ideas for replicating.
- Concerning academic goals, metrics and an action plan, Mr. Wilson presented four academic goals to be updated on a continuous basis: close the achievement gap, educate in a foreign language, attain language proficiency, and measure the success. In addition, fifteen objectives were identified in various areas. In order to know we have achieved success, we must create a base line to set truly achievable high standards. Mr. Amoss requested that Mr. Wilson produce a graft to be placed in our ISL business plan showing our base line and how to set achievable goals. Mr. Yon questioned how we will measure student academic growth, how to quantify

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how many students improve their academic level as they move through grades, and how students grow holistically in the ISL environment. Mr. Wilson said he has reached out to other schools to understand how they demonstrate growth.

- On the update of the Facilities Plan, goals and policy, Mr. Wilson said the administration is still in the process of gathering information, making contacts with banks, looking at debt servicing, and engaging a real estate agent for an Orleans Parish location. A report will be available Dec. 20<sup>th</sup>. Concerning the Curtis property adjacent to the Camp St. campus, negotiations are ongoing. With regard to the Camp St. campus renovation, Ms. Le has been in contact with the RSD who is required to follow FEMA guidelines. The August renovation bids have been scrapped, and requests for new bids will go out in mid January, with a hundred day waiting period before deciding on winning bid. While it is understood that RSD and FEMA would take the recommendations of HDLC concerning the window restoration, Mr. Yon has asked that before the end of the school session, the administration decide what would be best for ISL and suggests that our Board of Trustees write a letter in support of the efforts of CSA and HDLC. Mr. Yon asked when the HDLC would put this issue on the commission's agenda.
- Concerning the management of Board processes, (on-boarding new board members, board member training, setting and posting agendas, meeting minutes, document/announcement distribution and retention), Mr. Amoss requested that someone from administration work with our board to get this done.

**III. PUBLIC COMMENT**

- ISL Olivier St. PTO President, Maria Etkind, requested that the Board of Trustees meeting minutes be updated on the ISL web site.
- Mr. Wilson introduced his new executive assistant, Susan Chapman who will field calls, answer questions, schedule appointments as well as help organize projects germane to the Head of School's office.

**IV. EXECUTIVE SESSION TO DISCUSS THE PERFORMANCE REVIEW OF THE HEAD OF SCHOOL**

- Mr. Lappa made a motion to retire to executive session for the discussion.

**V. VOTING AGENDA**

1. Mrs. Wilson, seconded by Mr. Yon, made a motion to approve the Oct. 23<sup>rd</sup> minutes of the regular meeting of the Board of Trustees. The board voted unanimously for approval.
2. Mrs. Wilson, seconded by Mrs. Griffin made a motion to approve the Nov. 19<sup>th</sup> Finance Committee Report as well as the Nov. 20<sup>th</sup> Governance/Nominating Committee report.
3. Mr. Lappa, seconded by Mrs. Wilson, made a motion to retire to executive session. The board voted unanimously for approval.
4. Mr. Yon, seconded by Mrs. Wilson, made a motion to adjourn at 8:20pm. The board voted unanimously for approval.

**V. ADJOURNMENT**

The International School of Louisiana adjourned its regular Board of Trustees meeting at 8:20pm.

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The next board of Trustees meeting is scheduled for Wednesday, Jan. 22, 2014.

**Other interested parties present:**

**Staff and Administration:**

David Powel  
Mark Huber  
Karla Rivera  
Emily Thompson  
Aviva Le  
Adiera Berger  
Melanie Tennyson  
Sean Wilson  
Rosa Alvarado  
Ann Winchell  
Bruce A. Frommeyer  
Susan Chapman  
Christaine Caney  
Melissa Boudreaux

**Guests:**

Beth Nazar  
Shannon Fazande, Camp St. PTO Vice Pres.  
Thomas Thoren – The Lens  
Robert Morris – Uptown Messenger  
Maria Etkind, Olivier St. PTO President  
Lillie R. Livellitt, PTO

Respectfully submitted by Barbara Griffin, Board Secretary

January 22, 2014

Date Approved by Vote of the Board