

International School of Louisiana
APPROVED MINUTES, Regular Board of Trustees Meeting
Wednesday, May 28th, 2014

Call to Order: The regular meeting of the Board of Trustees was called to order at 6:05 p.m. at the Camp St. campus.

Present: Matt Amoss (President)
Mike Lappa (Vice-President)
Barbara Griffin (Secretary)
Duane Drucker (Treasurer)
Andrew Yon
Dominique Wilson
Chantell Reed
John Wettermark
Brenda Richard-Montgomery

Absent: David Bordson-Bozzo

I. WELCOME

- **Approval of Minutes** – The minutes of the regular Board of Trustees meeting of April 30th, 2014 were approved. Mr. Lappa and Mrs. Griffin abstained from voting.
- **Acceptance of Committee Reports** – The Board voted to approve the finance committee report. Mr. Drucker anticipates that at the next finance committee meeting there will be a final version of the budget to submit to the board for approval. At the Head of School committee meeting, there was not a quorum and no votes were taken, however there was a discussion of offering a three-year contract to Melanie Tennyson for the Head of School position.
- **Board President's comments** – Mr. Sean Willson, current Head of School for ISL will be, for the coming 2014-15 academic year, taking the position of Head of the International High School. Mr. Amoss acknowledges that Mr. Wilson has been an integral part of the building of ISL, and we wish him great success in his new position.

II. OTHER BUSINESS

- **Open Public Comment** – Shannon Fazande, PTO VP –Camp St., observed that the ISL web site lacks biographies of the Board of Trustees, as well as policy, by-laws, and nominating process documents. In addition, she observed the lack of Hispanic and African-American men on the board that would reflect the ISL population. Mr. Lappa, the head of the Nominating Committee, commented that all the mentioned documents can be posted through the administration and he recommends all interested parties attend the Nominating Committee meetings, as posted, at least 24hours in advance on the ISL web site.
- **Q and A with the Head of School**
- Bunche campus students, primarily in the lower school, have made some progress on the LEAP scores and Camp St. campus has seen some slight gains overall. More information with regard to student performance will come latter this summer as well as data concerning the Board of

International School of Louisiana
APPROVED MINUTES, Regular Board of Trustees Meeting
Wednesday, May 28th, 2014

Trustees' objectives. ISL children have currently experienced significantly different PARCC like questions as well as new technical computer skills required in testing.

- Mr. Wilson asked for a determination from the Board of Trustees to codify measures for the Domestic Partnership agreement for health coverage through ISL employment. A discussion followed concerning state policy, definition of "Domestic Partnership", financial implications, and insurance guidelines for eligibility. The board voted to accept the Head of School proposal.
- Mr. Amoss will form an ad hoc Head of School Transition Committee to oversee the process Director of Finance responsibilities, as well as signatory control to file with the State of La. for the change of officers.
- **Open Public Comment** – Ms. Kaleshe Garrison with, Black Alliance for Education Options (BAEO), asked if there was a defined Head of School transition from Mr. Wilson to Mrs. Tennyson. Mr. Wilson responded that this subject will be covered later in the meeting.

III. GOVERNANCE/NOMINATION COMMITTEE MATTERS

- The board voted to re-elect Mr. John Wettermark for a second, three year term on the Board of Trustees.
- The board voted to re-elect Mr. Duane Drucker for a second, three year term on the Board of Trustees.
- Nomination of board officers of the 2014-2015 school year. The board voted to suspend the by-laws and delay the election of officers for two months so that the board can have their retreat and come to consensus concerning officers for the coming 2014-15 school year. Mr. Yon and Mr. Amoss will be term limited for the upcoming school year at the end of August.

IV. HEAD OF SCHOOL SEARCH

- A motion was made to adjourn to executive session to discuss Head of School contract negotiations and to allow the President of the Board of Trustees to enter into contract negotiations.

VOTING AGENDA

- Mrs. Wilson, seconded by Mr. Wettermark, made a motion to approve the April 30th minutes of the Board of Trustees. Mr. Lappa and Mrs. Griffin abstained. The board voted unanimously for approval.
- Mr. Lappa, seconded by Mrs. Griffin, made a motion to approve the Finance Committee report. The board voted unanimously for approval.
- Mrs. Richard-Montgomery, seconded by Mr. Wettermark, made a motion to accept a proposal by Head of School to include a Domestic Partner Agreement as allowed by our current insurance carriers. Mrs. Griffin and Mrs. Reed abstained. The board voted for approval.
- The board voted unanimously to re-elect Mr. Wettermark for a second, three year term on the Board of Trustees. (This nomination comes from the Nomination Committee.)

International School of Louisiana
APPROVED MINUTES, Regular Board of Trustees Meeting
Wednesday, May 28th, 2014

- The board voted unanimously to re-elect Mr. Drucker for a second, three year term on the Board of Trustees. (This nomination comes from the Nomination Committee.)
- Mrs. Wilson, seconded by Mrs. Reed, made a motion to suspend our by-laws to delay for two months the nomination of officers of the Board of Trustees. The board voted unanimously for approval.
- Mrs. Griffin, seconded by Mrs. Wilson, made a motion to adjourn to executive session to discuss the Head of School contract negotiations. The board voted unanimously for approval.
- Mr. Yon, seconded by Mr. Wettermark, made a motion to authorize Mr. Amoss to enter into contract negotiations with Mrs. Melanie Tennyson for a three-year contract as Head of School. The board voted unanimously for approval.
- Mr. Lappa, seconded by Mrs. Reed, mad a motion to adjourn at 7:35pm. The board voted unanimously for approval.

ADJOURNMENT

The Board of Trustees meeting was adjourned at 7:35p

The next Board of Trustee regular meeting is scheduled for Wednesday, June 25, 2014.

Other interested parties present:

Staff and Administration:

Susan Chapman
Ann Winchell
Karla Marie Chchran
Rosa Alvarado
Emily Thomas
Melissa Boudreaux
David Powell
Laura Adelman-Cannon
Chislanne Camey

Guests:

Shannon Fazande, ISL Camp St. PT
Kaleshe L. Garrison, BAEO
Lillie R. Cuidlette
Thomas Thoren, The Lens

Respectfully submitted by Barbara Griffin, Board Secretary

June 25, 2014

Date Approved by Vote of the Board

The mission of the **International School of Louisiana** is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

Committee to Board Report	
To:	ISL Board of Trustees
From:	ISL Finance Committee
Committee Chair:	Duane T. Drucker
Date of report:	May 20, 2014
Signature:	
<hr/>	
Date of last meeting:	May 20, 2014
Date of next meeting:	TBD
<hr/>	
Administration Present:	Sean Wilson
Board members:	Duane Drucker, David Bordson-Bozzo, Andrew Yon
Staff Members:	Laura Adelman-Cannon, Melanie Tennyson, Rosa Alvarado, Melissa Boudreaux, Emily Thomas, Adierah Berger, Aviva Le, Susan Chapman, Yutaka Hitomi, David Powell, Ann Winchell

Summary of Committee Meeting:

2014-2015 Budget Hearing

- Sean Wilson presented to the committee the process by which the budget is developed and explained the assumptions (drivers) used to develop the figures.
- Administration responded to questions regarding various revenue and expense line items in the budget.
- Administration also responded to questions from the committee regarding CMO fees.
- The IT department's budget (labor and equipment) was questioned in detail.

The decision of administration to discontinue music therapy in the upcoming school year was questioned by the committee.

The committee discussed the principal balance of the line of credit and administration's timeline for repayment.

Committee Requests:

A request was made of administration to have a final version of the 2014-15 budget prepared by the next finance committee meeting.

Votes Taken:

No votes were taken at this meeting.

Meeting Called to Order: 5:38 p.m.

Meeting Adjourned: 7:31 p.m.