



**AGENDA, Board of Trustees Regular Meeting**

Wednesday, June 26, 2013

**Camp Street Campus, 1400 Camp Street, 6:00 pm**

1. Welcome
2. Approval of minutes for May 11 annual board retreat, May 22 regular board meeting, and June 3, 13, and 20 special board meetings
3. Q&A with Head of School
4. Public comment
5. Committee reports
  - a. Finance, including vote to approve 2013-14 budget
  - b. Governance (no meeting)
  - c. Strategic Planning
  - d. Nominating (no meeting)
  - e. Ad hoc committee for facility planning/management
  - f. Ad hoc committee for HoS annual assessment
6. Public comment
7. Discussion of rescheduling 7/24 board meeting
8. Election of Mike Lappa to second 3-year term
9. Election of Board officers for 2013-14 school year
10. Public comment (*any topic*)
11. Adjournment



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Regular Board of Trustees Meeting Wednesday, June 26, 2013**

**Call to Order:** The special meeting of the Board of Trustees was called to order at 6:10p.m. at the Camp St. campus.

**Present:** Andrew Yon (President)  
Mike Lappa (Vice President)  
Barbara Griffin (Secretary)  
David Bordson-Bozzo (Treasurer)  
Duane Drucker  
Matt Amoss  
John Wettermark  
Dominique Wilson  
Chantell Reed  
Brenda Richard Montgomery

**Absent:** none

### **APPROVAL OF MINUTES**

Minutes were approved for the May 11th annual Board Retreat, the May 22nd regular Board meeting, as well as the minutes for the special Board meetings on June 3<sup>rd</sup>, 13<sup>th</sup> and 20th.

### **Q AND A WITH THE HEAD OF SCHOOL**

- The move from the Clearview campus to the Bunche campus will be complete by June 28<sup>th</sup>, however telephone service may be limited initially.
- On the Camp St. campus, we continue to wait for the permit from the N.O. Department of Safety and Permits along with the recommendation from the HDLC. Administration will attend the upcoming meeting of HDLC on July 18<sup>th</sup> in order to help forward the permitting process. The modular building will not be in use until after mid September when we receive the occupancy license.
- The FEMA renovations of the Camp St. campus are scheduled to begin in Sept. or Oct. lasting the entire school year.
- House Bill 615, concerning the cap on immigrant teachers, died in committee.
- All French speaking 8<sup>th</sup> graders that chose to sit the DELF exam and the advanced DELF exam, passed.
- We are currently in the hiring process for the 2013-14 school year. The Camp St. campus will have a principal, assistant principal, dean of students and lead teachers at each grade level. Olivier St. campus will have an associate principal, and the Bunche St. campus will have a principal, an assistant principal and a dean of students.



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Regular Board of Trustees Meeting Wednesday, June 26, 2013**

- SLC, the School Leadership Center is an institute is for aspiring leaders to have an opportunity to spend two years learning what it means to be a leader in a school environment. Mr. Wilson and Mrs. Tennyson are group leaders this summer.
- ISL has spent \$50,000 toward the cost of roof work and painting of the Olivier St. campus building. The work has been completed.
- While ISL, a Type 2 charter school, is required to participate in the OneApp program for the 2014-15 school year, the OneApp program does not take into consideration those families applying from the surrounding parishes. ISL will need to advertise more than in the past to insure the balance of our school is truly reflective of the greater community.

**PUBLIC COMMENT** - none

### **COMMITTEE REPORTS**

- **Finance Committee** – a report was sent to the Board. The committee has gone through the budget cycle and all three members of the committee voted in favor of recommending the budget to the Board, contingent on a data requirement that has been satisfied.
  - Mr. Lappa said that there is about a \$600,000 increase in grants and donations projected for next year in the budget compared to what we received this year. Mr. Lappa requested a monthly report of grants and donations actually received. Mr. Mark Huber agreed to provide these reports to the Board. Mr. Yon added that one Board responsibility is to help recruit and identify funding sources and that the report will engage the Board.
  - Mr. Yon, referring to the amount spent for land improvements, asked if ISL was accruing expense to the current fiscal year because of the delay of installation of the modular unit. Mr. Wilson replied that it would be good if we could incur some of these dollars during the 2012-'13 fiscal year.
  - Mr. Wilson said that a no specific consultant has been identified for the \$45,000 budget item to perform an operational review and financial review.
- **Nominating Committee** – the nominating committee did not meet
- **Strategic Planning Committee** – Mr. Yon sent a report to the Board. Five Board members were present at the meeting. There was a review of the strategic planning process to date. The focus of the meeting was to establish a framework for the long-term facility plan, the direction of the school and the move toward a high school in 8-10 years.
- **Governance Committee** - there was no meeting
- **Ad Hoc Committee on Facility Planning** - Mr. Wettermark met with Ms. Le, Mrs. Richard Montgomery, and neighbor Tom Gault to discuss the location of the modular unit on the Camp St. campus. Mr. Yon recommends that there be another meeting with the neighborhood before the July 18<sup>th</sup> meeting with the HDLC to continue our good faith effort to seek neighborhood input. Mr. Yon and other Board members recommend that



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Regular Board of Trustees Meeting Wednesday, June 26, 2013**

the Ad Hoc committee present summary, by July 9<sup>th</sup>, of the efforts of the administration and the Board to include and engage the neighborhood in the developments of ISL Camp St. campus.

- **Ad Hoc Committee of Head of School Assessment-** the Board has had three meetings on this topic and has finalized the instrument for assessment for the year with the agreement of Mr. Wilson. The Board will hire an outside consultant to perform a “360 degree” assessment, face to face interviews with top level ISL administrators, in a confidential setting.

**PUBLIC COMMENT** – none

### **DISCUSSION OF RESCHEDULING THE 7/24 BOARD MEETING**

The Board discussed the rescheduling of the 7/24 Board meeting because of important conflicts.

### **ELECTION OF MR. LAPPA TO A SECOND 3 YEAR TERM**

Mr. Yon nominated Mr. Lappa for a second three year term on the Board of Trustees.

### **ELECTION OF BOARD OFFICERS FOR 2013-14 SCHOOL YEAR**

By unanimous vote, the Board of Trustees elected the following as Board officers for the 2013-14 school year: Matt Amoss for president, Mike Lappa for vice president, Duane Drucker for treasurer, and Barbara Griffin for secretary.

### **PUBLIC COMMENT**

- Mr. Yon commented that the time and energy the Board of Trustees has given to their positions is driven by the hard work and commitment of the administration and staff to make ISL fantastic. Also, Mr. Yon commented that his time and energy spent as president of the Board is made possible by the good faith and energy of the Board. It has been his privilege to serve as president of the Board these last two years and appreciates the support and trust of the Board. After knowing Mr. Amoss for the last five years, it has been clear that his commitment and vision will be for the long-term benefit of ISL.
- Mr. Amoss added a thank you to Mr. Yon for the phenomenal amount of work he has given to his presidency in the last two years that has molded this Board into a group that functions and makes decisions well. We have a much better Board as a result of Mr. Yon’s efforts.

### **VOTING AGENDA**

- Mr. Drucker made a motion to approve the Minutes of the Board of Trustees for May 11, May 22<sup>nd</sup>, June 3<sup>rd</sup>, June 13<sup>th</sup>, and June 20<sup>th</sup>, 2013, seconded by Mrs. Griffin. Mrs.



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Regular Board of Trustees Meeting Wednesday, June 26, 2013**

Wilson abstained from voting on the June 13<sup>th</sup> minutes because she was absent. The minutes we approved unanimously.

- Mr. Wettermark, seconded by Mrs. Richard-Montgomery, made a motion to approve the committee reports “en masse”. The Board voted unanimously for approval.
- Mr. Yon, seconded by Mrs. Richard-Montgomery, made a motion to nominate Mr. Lappa for a second, three year term on the Board. The Board voted unanimously for approval.
- Mr. Yon, seconded by Mr. Wettermark, made a motion to accept, “en masse”, the Board members for officers as proposed. The Board voted unanimously for approval.
- Mr. Yon, seconded by Mrs. Wilson, made a motion to adjourn at 7:15pm. The Board voted unanimously for approval.

### **ADJOURNMENT**

The International School of Louisiana adjourned its regular Board of Trustee meeting at 7:15 pm.

The next Board of Trustees regular meeting is scheduled for Wednesday, August 7<sup>th</sup>, 2013

### **Other interested parties present:**

**Staff:** Sean Wilson  
Ann Winchell  
Adierah Berger  
Aviva Le  
Emily Thomas  
Bill Toujouse  
Mark Huber  
Allison Anderson

**Guests:** Robert Morris  
Stephen Babcock

Respectfully submitted by Barbara Griffin, Board Secretary

August 7, 2013

Date Approved by Vote of the Board



## ***Committee to Board Report***

**To:** ISL Board of Trustees  
**From:** [Strategic Planning Committee](#)  
**Committee Chair:** [Andrew Yon](#)  
**Date of report:** [June 26, 2013](#)  
**Signature:**

**Date of meeting:** [June 24, 2013](#)

**Committee Members Present:**

**Board members** (*committee of the whole*): [Andrew Yon \(chair\)](#), [Barbara Griffin](#), [Mike Lappa](#), [Duane Drucker](#), [Brenda Richard-Montgomery](#)

**Staff Members:** [Sean Wilson](#)

**Other:**

**Guests:** [Scott Howard](#), ISL Finance staff [Sal Lara](#) and [Ann-Marie Hesson](#)

### **Summary of Committee Meeting:**

Called to order at 5:35 pm, in the cafeteria on Camp Street campus

The primary purpose of this meeting was to establish a framework for a long-term facility plan, as highlighted recently during the process of dealing with overcrowding at Camp Street. The meeting began with a review of the Strategic Plan process to date, and the eight categories of the plan agreed upon in 2011. Extensive discussion occurred on the issue of a non-immersion track contemplated by the new CMO mission statement adopted in March 2012.

There was more in depth discussion of the three Plan categories especially relevant to long-term facility planning – Expansion/ Replication, Facilities, and Finance. A summary of the newsprint-recorded Committee discussions was presented, as well as quantified enrollment projections leading to the opening of a high school in nine years. Materials are attached.

For the final 20 minutes of the meeting, we reviewed an outline of the long-term facility planning process, and agreed that the next committee meeting would focus exclusively on this outline.

**No votes were taken.**

Meeting adjourned at 7:30 pm

Strategic Planning Committee  
June 24, 2013 Meeting Outline

**Working categories of Strategic Plan:**

1. Mission – after several committee discussions, new CMO mission statement finalized at March 2012 retreat, and formally adopted at March 2012 board meeting
  - at July 2012 SP committee meeting, agreed on policy guidelines for modification of language offerings (adopted at July 2012 board meeting)
2. Expansion/Replication – March 2012 retreat
3. Facilities – March 2012 retreat
4. Academics – started at March 2012 retreat, not yet finished
5. Development – April 2012 SP committee meeting
6. Finance – May 2012 SP committee meeting
7. Governance – August 2012 SP committee meeting
8. School Culture – started at September 2012 SP committee meeting, not yet finished

**Expansion/Replication**

- 5-year vision: 4-5 elementary schools, 2-3 middle schools (or equivalent enrollment in fewer number of schools ... total enrollment is the key ... *note: as a high-performing school, we have the right to replicate within existing charter*)
  - tuition-free pre-K
  - summer programs in place to facilitate academic remediation and enrichment
- 10-year vision: open a high school
  - language questions:
    - full immersion and partial/non-immersion tracks ... stated preference to be predominantly immersion
    - add non-immersion languages beyond French and Spanish?
    - how many students required per immersion language track in 9<sup>th</sup> grade?
  - goal: 150 seniors, though this exceeds enrollment projection worksheet of 93 seniors
  - Would the HS accept students from other middle schools?
  - probably need HS to be under type 2 charter to allow students from multiple parishes

**Facilities**

- 5-year vision: Achieve optimal capacity at all established schools.
  - This year's Camp Street overcrowding discussion involved establishing a mid-term solution leading to a long-term solution, which is assumed to be a full move of flagship K-8 to a larger campus, possibly leaving a K-5 school in place at Camp Street.

## Strategic Planning Committee Meeting outline, page 2

- Strategic objectives/guiding principles:
  - Ensure optimal use of all facilities in the organization.
  - Ensure appropriate use of financial resources – i.e., to the greatest extent possible, all money should be spent in a manner consistent with long-term facilities objectives.
  - Develop/maintain every facility to foster a productive, comfortable, inviting, safe, positive learning environment.
  - Pursue innovative, environmentally efficient, cost effective design and development methods.
  - Anticipate future facilities needs well ahead of time. (*Note: This could facilitate targeted fundraising.*)
  - Balance our *investment* in a facility with our *control* over that facility ... i.e., rented and owned facilities may be treated differently.

### Finance

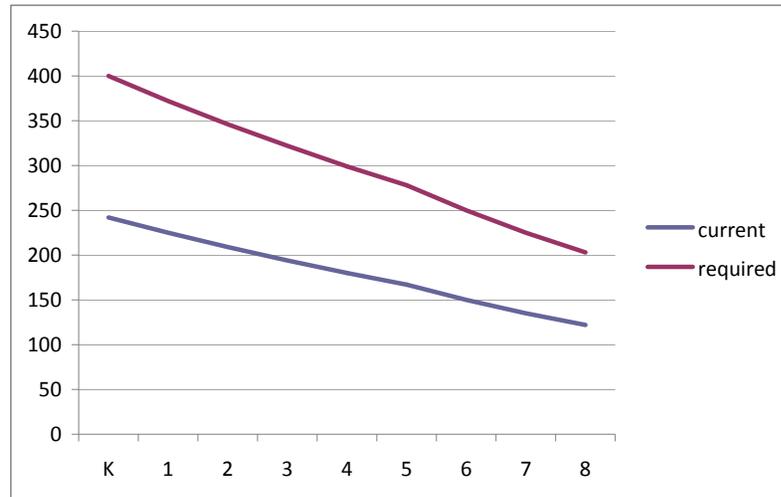
- 5-year vision:
  - have a fully developed financial planning model within the next school year (should help identify and quantify fundraising needs)
  - maintain cash reserves to cover two months operating cost for whole org
  - every school and every division within every school (e.g., K-1, 2-5, 6-8) will be financially self-sufficient
- Strategic objectives/guiding principles:
  - never budget a deficit as an organization ... possibly individual schools may have a deficit covered by loan from the CMO
  - develop and maintain policies to maximize flexibility
  - use CMO resources in a manner that is equitable to all schools
  - utilize school-specific grants and fundraising at that school
- Things to figure out and document:
  - How do we quantify and CMO-held reserve for maintenance/repair?
  - How and when do we quantify funding required to open a high school?
    - funded from operations, or via special fundraising effort?
  - Determine a specific timeframe for full development of high school financial planning model.
- *Note: From the beginning of our expansion discussions, one fundamental goal of growth has been to achieve economies of scale such that public revenue covers basic operations, and then some. Development and fundraising should be for lagniappe or major capital improvement.*

## Expansion "Pyramid" Worksheet

|       |         |       |       |       |       | total      |  |       |            |
|-------|---------|-------|-------|-------|-------|------------|--|-------|------------|
| grade | 12      | 93    |       |       |       | 93         |  |       |            |
| grade | 11      | 110   |       |       |       | 110        |  |       |            |
| grade | 10      | 129   |       |       |       | 129        |  |       |            |
| grade | 9       | 152   |       |       |       | 152        |  |       |            |
| grade | 8       | 101   |       | 101   |       | <b>202</b> | <-- This is our <u>8th grade</u> growth target to be able to open a high school in 9 years.  |       |            |
| grade | 7       | 113   |       | 113   |       | 226        |  |       |            |
| grade | 6       | 125   |       | 125   |       | 250        |  |       |            |
| grade | 5       | 70    | 70    | 70    | 70    | <b>280</b> | <-- This is our <u>5th grade</u> growth target for year 6 to have 202 8th graders in year 9. |       |            |
| grade | 4       | 75    | 75    | 75    | 75    | 300        |  |       |            |
| grade | 3       | 80    | 80    | 80    | 80    | 320        |  |       |            |
| grade | 2       | 86    | 86    | 86    | 86    | 344        |  |       |            |
| grade | 1       | 93    | 93    | 93    | 93    | 372        |  |       |            |
| grade | K       | 100   | 100   | 100   | 100   | 400        |  |       |            |
|       |         |       |       |       |       | 3178       |  |       |            |
| year: | 1       | 2     | 3     | 4     | 5     | 6          | 7  | 8     | 9          |
|       | 2013-14 | 14-15 | 15-16 | 16-17 | 17-18 | 18-19      | 19-20  | 20-21 | 21-22      |
| K     | 400     |       |       |       |       |            |  |       |            |
| 1     |         | 372   |       |       |       |            |  |       |            |
| 2     |         |       | 344   |       |       |            |  |       |            |
| 3     |         |       |       | 320   |       |            |  |       |            |
| 4     |         |       |       |       | 300   |            |  |       |            |
| 5     |         |       |       |       |       | <b>280</b> |  |       |            |
| 6     |         |       |       |       |       |            | 250  |       |            |
| 7     |         |       |       |       |       |            |  | 226   |            |
| 8     |         |       |       |       |       |            |  |       | <b>202</b> |

### Expansion "Pyramid" Worksheet

|          | 2013-14 | 14-15 | 15-16 | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 |
|----------|---------|-------|-------|-------|-------|-------|-------|-------|-------|
|          | K       | 1     | 2     | 3     | 4     | 5     | 6     | 7     | 8     |
| current  | 242     | 225   | 209   | 194   | 180   | 167   | 150   | 135   | 122   |
| required | 400     | 372   | 346   | 322   | 299   | 278   | 250   | 225   | 203   |



### Committee Report

**To:** ISL Board of Trustees  
**From:** ISL Finance Committee  
**Committee Chair:** David Bordson-Bozzo  
**Date of report:** June 25, 2013  
**Date of last meeting:** June 18, 2013  
**Date for next meeting:** TBD

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**Administration Members:** Sean Wilson, William Toujouse  
**Board Members:** David Bordson-Bozzo; Duane Drucker; Andrew Yon  
**Staff Members:**  
**Members Absent:** Matt Amoss  
**Visitors:**

#### Summary of Committee Meeting:

First, the committee discussed the April balance sheet and income statement. The discussion focused on financial results in the most recent months. This part of the meeting was mostly comprised of questions from finance committee members to administration on the monthly results. Notable topics included discussion of the payroll accrual mechanism used by the school and definition of the compensation for extra work performed line item.

Next, the committee reviewed the monthly check reporting documents. Generally, committee questions were directed towards the discussion of the reconciliation of the cash line item to the bank statement balance.

Next the committee discussed the budget. The committee discussed timing of budget adoption. The committee advised exclusion of the probable MFP increase on the grounds that it will be associated with matching and unquantified cost increases. The committee requested a

#### Votes Taken:

The committee unanimously approved the following motion by the committee chair: Recommend approval of the budget by the board (contingent on receipt of the requested one-time expense information).

**Meeting Called to Order:** 5:33

**Meeting Adjourned:** 6:50



# Head of School Report

## As of 06/07/2013

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### **MISSION:**

The mission of the International School of Louisiana is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

### **GOALS:**

- Improve achievement of all students. Specific emphasis given to reducing the achievement gap of students with special needs, English Language Learners and Students of Low-income families.
- Build a safe, supportive and nurturing environment allowing students and staff to focus on the work at hand without distraction.
- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

### **ACTION ITEMS:**

#### **Special Appeal**

The administration will explore financing options to get all additional classrooms outfitted for the coming school year. The increased expense of moving ISL-JP to Bunche, expanding the number of classrooms on Olivier, and the additional needed classrooms for Camp Street has created needs that exceed anticipated funding for the coming school year. The Development Department in consultation with others has created a Special Appeals plan that covers the next three years.

### **LEGAL**

#### **Legal Services**

- Legal notice of Budget Hearing June 6<sup>th</sup>, was posted with NoLa.com, The Times Picayune and The Advocate.

#### **K-12 Funding**

*Louisiana House and Senate negotiators have struck a deal on the state budget that includes **an additional \$68 million for K-12 education:***

- \$34 million for a teacher pay raise (not a one-time bonus)
- \$34 million for local school districts to spend as needed

*There is a commitment by all parties to include this funding in the 2014-15 MFP, so this increase is not a one-time appropriation.*

*The House and Senate will vote on the proposed changes today, and Governor Jindal has said he supports the plan. The session officially ends tonight at 6:00 pm.*

For more, read [this article](#) in the Times-Picayune.

### **Board of Trustees**

Each Board member must complete the **Financial Disclosure Statement (FDS)**. Please complete the statement as soon as possible. The FDS were due May 15, 2013. Those received have been forwarded.

### **LEGISLATIVE UPDATE:**

Thursday, May 16, 2013, at the Capitol, HB 615- **SCHOOLS/CHARTER: Provides prohibitions for charter schools and charter school proposals relative to staffing positions.** This bill was killed in committee.

### **Items From John White:**

#### **Charter School Compass Survey**

Per Bulletin 130, beginning with the 2012-13 school year all Louisiana public schools must annually submit final teacher and school leader effectiveness data to the Louisiana Department of Education. In an effort to streamline end of year data submission requirements, the Department asks all charter and CMO leaders to complete a three minute survey. Click [here](#) for the survey. If someone from your school has already taken this survey, you do not need to take it again. If you have any questions, please contact your Manager of School Performance.

#### **MFP and Next Year's Budget**

The state and the local charter per-pupil amounts for FY2013-14 will be determined and provided to charter schools by June 30th. Please note the following:

- The state per-pupil is based on the MFP's state share per-pupil amount from Levels 1, 2 and 3 of the most recent legislatively approved MFP formula.
- The state per-pupil will be final with the issuance of the MFP budget letter by June 30, 2013.
- The initial local per-pupil contained in the MFP budget letter issued by June 30, is preliminary and is calculated based on Projected FY2012-13 local revenue and February 1, 2013 student counts.
- The final determination of the local per-pupil amount will be calculated in March 2014, based on actual FY2012-13 local revenue collections as reported in the AFR, and actual October 1, 2013 student counts as report in SIS.

## NCLB Title I Allocations

Please forward to federal programs directors. The NCLB Title I allocations have been released for FY2014. Please view your allocation by clicking [here](#).

### CAMPUS NEWS

- **Camp Street** (586 students)
  - Preparing for end of school and supply preparation for the new school year
  - Summer Camp will occur during July 2013
  - I am pleased to let you know that ISL had a 100% pass rate on the DELF. Level A1 was administered to the 5<sup>th</sup> grade, A2 & B2 to the 8<sup>th</sup> grade students. Three students took and passed the B2, which is extremely challenging for 13-year-old students. We commend Frederique, Karine and Fabienne for their hard work preparing our students and their willingness to participate in this pilot program.
  - Estimated '13-2014 enrollment – 640 students
  
- **Olivier Street** (153 students)
  - The Modular classrooms are on-site awaiting Entergy to energize the line. Once the building has energy, we will have a final walk through.
  - Air ducts need to be re-done by SMM; need to be 15x15, we currently have 5x8
  - Estimated '13-2014 enrollment - 215 students
  
- **Bunche** (324 students)
  - The JPPSS renovations are ongoing.
  - Preparing for end of school and supply preparation for the new school year
  - Facilities have secured the keys to Bunche. We now have access to start cleaning. Move in date will be around July 1.
  - Estimated '13-2014 enrollment - 400 students

### Personnel

Camp St. – Interviews and hiring are taking place now. Majority of the positions will be filled fairly soon. Foreign Associate Teachers are assigned.

Bunche – Interviews and hiring are taking place now. Foreign associate teachers are assigned.

Olivier St. – Interviews and hiring are taking place now. Foreign associate teachers are assigned.

We continue recruiting for teachers and staff. All open positions have been posted in publically available media outlets.

### GENERAL

#### i/LEAP

i/LEAP scores came out on Friday May 17, 2013. They are the best we have ever had; only one student did not pass. All eighth graders passed. The overall results look great. We deeply appreciate all of the hard work the teachers continue to do and the dedication to the students is undeniable.

## **SPS Calculation**

*Please forward to all principals and accountability contacts. To help districts calculate projected school performance score and letter grade results, the Department previously released the 2013 Annual School Performance Score Calculator. Because we are also releasing letter grade results under the old, 200-point system, we also added the 2013 Growth School Performance Score Calculator.*

- 1. The 2013 Annual School Performance Score will determine the letter grade that is used for all accountability decisions. This SPS is calculated using the rules that are approved in the NCLB waiver (dropout/credit accumulation, ACT, non-proficient super-subgroup bonus points, no points for non-proficient levels, no attendance).*
- 2. The 2013 Growth School Performance Score will be used to measure growth for one year. This SPS is calculated using most of the 2011-2012 rules (points are awarded to non-proficient achievement levels, attendance and dropout are included, no ACT scores).*

*Schools with letter grade of "A" must grow 5 points, and schools with letter grades "B" through "F" must grow 10 points. Schools can be eligible for reward in one of two ways:*

- 1. Earn points by increasing the SPS from 2011-2012 to 2012-2013.*
- 2. Earn points for demonstrating growth with the non-proficient super-subgroup.*

*All calculators can be found [here](#), and a webinar that assists users with the completion of the calculators can be found [here](#).*

## **Eighth Grade Graduation**

The 8<sup>th</sup> grade graduation took place May 24, 2013 at the First Grace United Methodist Church at 3401 Canal St. We had a wonderful turn out and appreciate all the hard work that went into making sure that our students had a memorable graduation.

## **End of Year Second Line Parade**

Friday May 31<sup>st</sup> we celebrated the annual Second Line parade. The parades took place at the ISL-JP and the Camp St campuses. The parades were a huge success with our families and students.

## **BOARD ACTION:**

1. Review and consent the ISL Compensation Plan Summary

## **TO COME:**

- SLC Summer Institute – 6/24-28/2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013
- ISL-JP official move to Bunche campus – 7/1/2013

Let me know should you have any questions.

Thank you,

Sean



# Head of School Report As of 06/21/2013

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## **MISSION:**

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## **GOALS:**

- Improve achievement of all students. Specific emphasis given to reducing the achievement gap of students with special needs, English Language Learners and Students of Low-income families.
- Build a safe, supportive and nurturing environment allowing students and staff to focus on the work at hand without distraction.
- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

## **ACTION ITEMS:**

### **Special Appeal**

The administration will explore financing options to get all additional classrooms outfitted for the coming school year. The increased expense of moving ISL-JP to Bunche, expanding the number of classrooms on Olivier, and the additional needed classrooms for Camp Street has created needs that exceed anticipated funding for the coming school year. The Development Department in consultation with others has created a Special Appeals plan that covers the next three years.

### **Signature Cards**

Capital One Bank Signature Cards will be available at the Board of Trustee's meeting. The on-boarding President and Treasurer must be given signature authority on the accounts. The outgoing president and treasurer will be removed from the signatory authority.

### **Camp St. SMM Modulars**

There has been a delay in the delivery of modular classrooms. We are awaiting permits from the City of New Orleans to move forward. City of New Orleans needs HDLC to acknowledge the plans provided. We are in contact with HDLC and the City of New Orleans Department of Permits and Safety to move this project.

## **LEGAL:**

### **Legal Services**

- Transportation contract for ISL-Bunche '13-2014 has been sent to Adams and Reese for review and edit. It is our hope that we will have one of two contracts back by 6/28/2013.

## **LEGISLATIVE UPDATE:**

House Bill 718 – Rep. Bob Hensgens [Please click here.](#)

Would require school shootings to be included in such plans and mandate that schools undertake live-shooter practice drills for teachers and teachers in the first academic month of the school year. It would also ensure school crisis response plans are not subject to public records request.

House Bill 368 – Rep. Barbara Norton [Please click here.](#)

Would require twice yearly live shooter drills at public schools. It also urges the schools to "make every effort" to have a trained guard, called a School Resource Officer, on every campus.

## **CAMPUS NEWS:**

- **Camp Street**
  - Ordering of school supplies, preparing for the new school year
  - Summer Camp begins July 1 and ends July 19, 2013.
  - FEMA Renovations Project is expected to begin Fall 2013.
  - Estimated '13-2014 enrollment – 640 students
- **Olivier Street**
  - The Modular classrooms are on-site awaiting Entergy to energize the line. Entergy states the building will be energized 6/27/2013.
  - Occupancy License will be issued once Fire Marshall inspects the building.
  - Waterproofing bill has been paid, as the work is complete.
  - Air ducts completed by SMM; need to be 15x15, we currently have 5x8
  - Estimated '13-2014 enrollment - 215 students
- **Bunche**
  - The JPPSS renovations are ongoing.
  - Ordering of school equipment and supply preparation for the new school year
  - Moving began June 24<sup>th</sup> and will continue until June 30<sup>th</sup>.
  - Estimated '13-2014 enrollment - 400 students

### **Personnel**

Camp St. – The principals are interviewing and hiring as needed. Most positions are filled. All Foreign Associate Teachers have been assigned.

Bunche – Interviews and hiring are taking place now. One position currently open at Bunche. Foreign associate teachers assigned. Bunche offices/building to be closed week of 6/24 and 7/1 for move and set up off classrooms and offices.

Olivier St. – Interviews and hiring are taking place now. Foreign associate teachers assigned.

Data and Admissions has been moved to Olivier campus and will be housed under the Human Capital Department.

## **GENERAL:**

### **The Advocate: Louisiana educators, students face reckoning with new standardized test / Under Common Core, more schools could fail**

“Louisiana’s top schools official, Superintendent John White, braced the state board of education this week for potential policy changes that the board would have to approve over the next year, signaling what could be a milestone in the evolution of Louisiana’s accountability standards for schools.” To read more, [click here](#).

## **Appetence**

### **BOARD ACTION:**

1. Acknowledge receipt of Capital One Signature Cards; vote to have incoming Board President and Treasurer added as signatory on the accounts.

### **TO COME:**

- SLC Summer Institute – Ocean Springs, MS 6/24-28/2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013
- ISL-JP official move to Bunche campus – 7/1/2013
- OneApp Steering Committee – 7/31/2013

Let me know should you have any questions.

Thank you,

Sean