



## **AGENDA, Board of Trustees Regular Meeting**

Wednesday, May 22, 2013

**Camp Street Campus, 1400 Camp Street, 6:00 pm**

1. Welcome
2. Approval of April 18 special, April 24 regular, and May 1 special meeting minutes
3. Update on Camp Street modulars, including but not limited to:
  - a. Site planning – location, screening, etc.
  - b. Cafeteria plan
4. Presentation by Administration on technology spending in preparation for testing in 2014-15 school year
5. Public comment
6. Q&A with Head of School
  - a. Discuss, approve/authorize, and sign items mentioned in head report
7. Public comment
8. Committee reports
  - a. Finance
  - b. Governance (no meeting)
  - c. Strategic Planning (no meeting)
  - d. Nominating
9. Public comment
10. Nomination of Board officers for 2013-14 school year
11. Public comment (*any topic*)
12. Executive session – personnel matters
13. Discussion, and possible creation, of Grievance Committee
14. Appointment of ad hoc committee for Head of School annual assessment
15. Public comment
16. Adjournment



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Board of Trustees Meeting**

Wednesday, May 22, 2013

**Call to Order:** The regular meeting of the Board of Trustees was called to order at 6:05 p.m. at the Camp Street campus.

**Present:** Andrew Yon (President)  
Mike Lappa (Vice President)  
Barbara Griffin (Secretary)  
David Bordson-Bozzo (Treasurer)  
Duane Drucker  
Dominique Wilson  
Chantell Harmon Reed  
John Wettermark  
Brenda Richard-Montgomery  
Matt Amoss

**Absent:** David Napoleon

### **UPDATE ON CAMP STREET MODULARS**

- The Camp St. modular lease would be vacated should ISL's charter be revoked.
- Nearby neighbors request screening of the modular buildings. Mr. Wettermark suggested the modulars first be installed before determining screening.
- Cafeteria plan will be presented at end of June.
- SMM and ISL facility manager, Ms. Le, determined that the modular will be on the Magazine St. side of the campus.
- The ad hoc committee – made up of parents, board members, staff, and neighbors – has been formed to review installation plans, appearance, play space, etc. with the purpose of making recommendations to the Board.
- The SMM lease was the same one presented earlier to the Board except for a few additions. Mr. Brian Schafer said that there would be price concessions for decking and canopies, depending on the provider.
- Mr. Yon signed the lease for the modular building and returned it to Mr. Wilson.

### **PRESENTATION BY ADMINISTRATION ON TECHNOLOGY SPENDING IN PREPARATION FOR TESTING IN 2014-15 SCHOOL YEAR**

- David Powell, outside contractor serving as ISL's IT director, made a presentation on upcoming technology requirements.



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Board of Trustees Meeting**

Wednesday, May 22, 2013

- The PARCC, the Partnership for Assessment of Readiness for College, combined with the Common Core Curriculum involve a partnership of 22 states, which will do away with LEAP testing in 2014 and require new technology for on line testing.
- The testing process will require a substantial increase in internal and external band width, and an increase in the number of laptop computers.
- ISL will be seeking a partnership with Tulane University for centralized data storage and internet access. By locating the ISL data systems in a building adjacent to Tulane University downtown, we could significantly lower costs. Mr. Powell estimates external band width would cost \$900 per month for the whole organization.
- Internal band width will require \$50,000 to create an isolated network between Camp St. campus and the Olivier St. campus. Jefferson Parish will provide the necessary external band width for the Bunche School.
- For test taking, refurbished laptop computers will be rolled in on carts. Each laptop will cost \$389.
- Total technology cost of \$150,000 to \$200,000 will be spread out over three years.
- Ms. Reed and Ms. Wilson expressed concern about having the laptop computers available to the students well in advance of the test to avoid testing anxiety.

**PUBLIC COMMENT** - none

### **Q&A WITH THE HEAD OF SCHOOL**

- Mr. Wilson had submitted three Head Reports, dated 4/26, 5/15, and 5/17.
- LEAP scores were announced today. Mr. Wilson congratulated the administration and staff for their hard work in preparing the students for the LEAP exam.
- Interim assessments have driven classroom instruction.
- ISLJP results are better than the State of Louisiana average and Mr. Wilson looks forward to continued improvement each year.
- Mr. Yon asked for a comparison of LEAP scores of our new ISLJP students against their scores from last year in other schools, to the extent that data is available. Mr. Wilson said they would be provided.
- Ms. Wilson asked that Mr. Wilson provide status reports at the Board meetings of the “Action Items” listed in the Head of School reports.
- Mr. Yon inquired about the status of the proposed State House Bill related to the cap on foreign teachers that could be a threat to ISL. Mr. Wilson had no new information, however he agreed to follow up on it this week.
- Mr. Wilson invited the Board of Trustees to attend the Camp St. eighth grade graduation ceremony at 10:30am, Friday May 24.



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Board of Trustees Meeting**

Wednesday, May 22, 2013

- Mr. Wilson invited the Board to attend the second line parade at the ISLJP campus as well as the second line parade of the Camp St. and Olivier St. students on Coliseum Square on May 31.
- Concerning the Pupil Progression Plan, the Board must acknowledge that it has received this document, has read and understands it. Mr. Wilson will provide the PPP document for Mr. Yon to sign.
- The application for the World language Immersion Education Certification with the LDE has been sent to all three campuses to be completed.
- Concerning the review and consent for the ISL Compensation Plan Summary, the Board needs to be aware that ISL has met the requirements of ACT I. Mr. Yon asked Mr. Wilson for a future discussion with the Board about how our pay scale compares to city and state teachers.
- The Board acknowledges and consents to the 2013-14 School Calendar.
- Concerning the new line of credit with Capital One, Mr. Wilson stated that it is the same as the earlier one.

**PUBLIC COMMENT**– none

### **COMMITTEE REPORTS**

- **Finance Committee** – a report was submitted on 5/21/13. There were no voting items. Mr. Bordson-Bozzo invited the Board and the public to attend the June 6<sup>th</sup> budget review hearing at 5:30pm on Camp St.
- **Nominating Committee** – there was no meeting
- **Governance Committee** – there was no meeting
- **Strategic Planning Committee** – there was no meeting due to scheduling snafu

**PUBLIC COMMENT** – none

### **NOMINATION OF BOARD OFFICERS FOR THE 2013-14 SCHOOL YEAR**

- Mr. Yon described board policy that limits President to two consecutive one year terms, while other officers may serve unlimited one-year terms. Mr. Yon said that during its annual retreat on May 11, the Board discussed leadership for the upcoming year, and agreed by consensus on the following nominations:
  - Mr. Lappa, seconded by Ms. Wilson, nominated Mr. Amoss for president.
  - Ms. Reed, seconded by Mr. Wettermark, nominated Mr. Lappa for Vice President.
  - Mr. Bordson-Bozzo, seconded by Mr. Amoss, nominated Mr. Drucker for Treasurer.
  - Mr. Lappa, seconded by Ms. Wilson, nominated Mrs. Griffin for Secretary.



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Board of Trustees Meeting**

Wednesday, May 22, 2013

### **PUBLIC COMMENT**

- Mrs. Glenda Larsen is stepping down as PTO vice president of the Camp St. campus after many years of service since her daughter is now graduating from the ISL 8<sup>th</sup> grade class. Mr. Yon thanked her for her commitment and contributions, and her positive presence at board meetings, as PTO vice president and very active parent.

### **EXECUTIVE SESSION** - personnel matters

### **DISCUSSION, AND POSSIBLE CREATION, OF GRIEVANCE COMMITTEE**

No committee was established at the time.

### **APPOINTMENT OF AD HOC COMMITTEE FOR HEAD OF SCHOOL ANNUAL ASSESSMENT**

With agreement of the Board, Mr. Yon appointed the full Board as a “committee of the whole” to perform the Head of School annual assessment.

### **PUBLIC COMMENT** – none

### **VOTING ADJENDA**

- Mr. Drucker made a motion, seconded by Mrs. Wilson, to approve the April 18, 2013 minutes of the Board of Trustees special meeting. The Board voted for approval, with Ms. Reed dissenting.
- Mrs. Richard-Montgomery, seconded by Mr. Lappa, made a motion to approve the minutes of the April 23, 2013 Board of Trustees regular meeting. The Board voted unanimously for approval.
- Mrs. Griffin, seconded by Mr. Drucker, made a motion to approve the May 1, 2013 Board of Trustee special meeting. The Board voted unanimously for approval.
- Mrs. Wilson, seconded by Mr. Bordson-Bozzo, made a motion to pre-authorize Mr. Yon to sign the Pupil Progression Plan document after a majority of board members notify Mr. Yon that it has read and understands the PPP. The Board failed to vote on this motion.
- Mr. Wettermark, seconded by Mrs. Reed, made a motion to approve the Committee Reports. The Board voted unanimously for approval.
- Mrs. Reed, seconded by Mrs. Richard-Montgomery, made a motion to retire to executive session. The Board voted unanimously for approval.
- Mr. Lappa, seconded by Mr. Wettermark, made a motion to appoint a “committee of the whole” do perform the Head of School annual assessment. The Board voted unanimously for approval.



# INTERNATIONAL SCHOOL OF LOUISIANA

## **APPROVED MINUTES, Board of Trustees Meeting**

Wednesday, May 22, 2013

- Mrs. Wilson, seconded by Mr. Drucker, made a motion to adjourn at 8:26pm. The Board voted unanimously for approval.

*The international school of Louisiana adjourned its regular Board of Trustee meeting at 8:26pm.*

The next Board of Trustees regular meeting is scheduled for June 26, 2013, at 6:00pm, at the Camp St. campus.

### **Other interested parties present:**

Staff: Sean Wilson  
Melanie Tennyson  
Aviva Le  
Emily Thomas  
Alison Anderson  
Melissa Boudreaux  
Laura Adelman Cannon  
Bill Toujouse  
Mark Huber  
David Powell  
Adierah Berger  
Rosa Aguilar Alvarado

Guest: Amy Shapiro – JP PTO  
Lillie Martin  
Glenda Larsen  
Robert Morris  
Lillie R. Cuiellette

*Respectfully submitted by Barbara Griffin, Board Secretary*

June 26, 2013

Date approved by vote of the Board

### Committee Report

**To:** ISL Board of Trustees  
**From:** ISL Finance Committee  
**Committee Chair:** David Bordson-Bozzo  
**Date of report:** May 21, 2013  
**Date of last meeting:** May 14, 2013  
**Date for next meeting:** June 18, 2013

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**Administration Members:** Sean Wilson, William Toujouse  
**Board Members:** David Bordson-Bozzo; Duane Drucker; Andrew Yon  
**Staff Members:**  
**Members Absent:** Matt Amoss  
**Visitors:**

#### Summary of Committee Meeting:

First, the committee discussed the April balance sheet and income statement. The discussion focused on financial results in the most recent months. This part of the meeting was mostly comprised of questions from finance committee members to administration on the monthly results. Notable topics included discussion of the different treatment under GAAP and state reporting guidelines for technology small equipment payments and a discussion of payroll accrual. Administration also indicated that some general information on the school's retirement plans would be made available to the committee for discussion.

Next, the committee reviewed the monthly check reporting documents. Generally, committee questions were directed towards the legal expenses line item and an upcoming payment to the archdiocese related to facility repairs at Olivier.

**Votes Taken:** None

**Meeting Called to Order:** 5:35

**Meeting Adjourned:** 6:15



# Head of School Report As of 04/26/2013

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## **MISSION:**

The mission of the International School of Louisiana is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

## **GOALS:**

- Improve achievement of all students. Specific emphasis given to reducing the achievement gap of students with special needs, English Language Learners and Students of Low-income families.
- Build a safe, supportive and nurturing environment allowing students and staff to focus on the work at hand without distraction.
- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

## **ACTION ITEMS:**

### **Special Appeal**

The administration will be exploring options to get all additional classrooms outfitted for the coming school year. The increased expense of moving ISL-JP to Bunche, expanding the number of classrooms on Olivier, and the additional needed classrooms for Camp Street has created a furniture, fixture and equipment needs that will exceed funding for the coming school year. The Development Department in consultation with others has created a Special Appeals plan for the next three years.

The Appeal will cross each section of the organization, with the greatest appeal focusing on members external to the organization – foundations, corporations, and individual donors. We expect to incur about \$1,200,000 in investments in the infrastructure of the organization over three years.

### **Act 1 Salary Schedule**

We have held several meetings with teachers to work through the salary schedule of Act 1. The salary schedule attached speaks to the collaboration of teachers, principals and the administration in designing a plan that is fair, robust, and meets the criteria of Act 1.

### **2013-2014 School Calendar**

Attached is the '13-2014 School Calendar. The calendar is similar to prior years. The calendar meets the required number of school days and exceeds the number of instructional hours.

### **LADOE ACTION**

#### **Third Quarter Financial Report**

The third Quarter Financial Report has been submitted to the LDE, April 26, 2013.

### **LEGAL**

#### **Board of Trustees**

Each Board member must complete the **Financial Disclosure Statement**. Please complete the statement as soon as possible. The FDS is due May 15, 2013. Once the Head of School's office has received the documents from each board member, we will forward them accordingly.

#### **Line of Credit**

Attached is the Capital One Line of Credit (ISL LoC-Capital One-2013-0412) for approval and signature. This document is similar from the year prior. The credit line has an origination fee of \$875, which will be deducted directly from the operating account. The interest rate is 4.25% per annum, which is currently 1.00 percentage point over index of 3.25%.

#### **Legislation Concerns:**

##### **[HB 666, Pearson](#)**

Being heard on 5/1/13 - [Talking points](#)

This bill would require all public schools, including charter schools to pay into the initial unfunded accrued liability (IUAL) of the Teachers' Retirement System of Louisiana (TRSL), even if the school is not participating in TRSL. The Louisiana Department of Education would automatically transfer the IUAL payment to TRSL from the MFP. The cost to charter schools will be approximately \$250 per child, and payments would be deducted from the MFP starting in 2013-14.

Since most charter schools have already budgeted for the 2013-14 school year, this additional unplanned cost could throw some schools into budget crises. Furthermore, this bill does not cure the ailments that plague TRSL, and the costs clearly outweigh the benefits.

##### **[HB 643, Miller](#)**

Being heard on 5/1/13 - [Talking points](#)

This bill would require all "employer retirement costs" be removed from the state portion of the MFP for charter schools, scholarship schools, and course choice providers. "Employer retirement costs" are defined as the cost per pupil of retirement expenses paid by the school district for TRSL and LSERS where the charter (or scholarship school, course choice provider) is located. The employer retirement cost includes normal costs and UAL, as well as costs paid by the district to cover health insurance and health care for the retired teachers and school employees of that district.

This bill does not differentiate between charter schools that are in or out of TRSL. While employer retirement costs will vary by district, it is safe to say this bill devastate charter school budgets.

### **[HB 467, Edwards](#)**

[Being heard on 4/30/13 - Talking points](#)

Via last year's Act 2, currently charter schools are allowed to hire non-certified teachers as long as they hold a Bachelor's degree and are Highly Qualified in their subject area(s). HB 467 would require charter schools to employ only teachers (and all other employees!) who meet all the legal certification and training requirements of those holding equivalent positions in traditional public schools.

**[From LAPCS: Please read the talking points linked next to the bills above, and consider joining us at the Capitol next Tuesday and Wednesday to fight these bills.](#)**

This session is a different beast than last year's, and the general ambience is one of anti-reform. Already, the reform movement has experienced some significant blows. Let's not allow for the state to move us even further backwards.

### **CAMPUS NEWS**

- **Camp Street** (586 students)
  - Modular classroom discussions continue as we plan for the ensuing school year.
  - Summer Camp will occur during July 2013
  - Estimate '13-2014 enrollment - 640 students
- **Olivier Street** (153 students)
  - The repairs to the stairwells are in progress. The estimated cost to do the repairs will be around \$6,000. The repairs will continue through Spring Break, with an estimated completion date May 3.
  - The Modular classrooms are on-site awaiting Entergy to energize the line. Once the building is energized, we will have a final walk through, which is expected around Wednesday, May 1, 2013.
  - Estimate '13-2014 enrollment - 215 students
- **Bunche** (324 students)
  - The JPPSS renovations are ongoing.
  - The Lease and Operating agreements are attached.
  - We anticipate families having an opportunity to the visit the campus in May 2013.
  - Estimate '13-2014 enrollment - 400 students

### **Personnel**

One internal candidate applied for AP position. Interviews will take place upon return from Spring Break.

Notifications of contract renewals have been sent out to all employees. Those employees not offered contracts were made aware in advance.

Teacher and staff recruitment will begin April 2013. The HR department will attend several recruiting fairs as well as continue ISL's relationship with CODOFIL to fill vacant teaching positions.

### **GENERAL**

The deadline for each Board of Trustees member to submit the Financial Disclosure Statement is May 15, 2013. We would like to ensure that ISL as an organization is in compliance and will not have any blemish in this regard. Please ensure that your information is provided to the Head of School Office as soon as possible. The document can be hand delivered or sent electronically.

**BOARD ACTION:**

1. Approve the Pupil Progression Plan with Board President Signature for submission to LDE
2. Acknowledge and consent to all ISL Campuses applying for World Language Immersion Education Certification with the LDE
3. Review and consent the ISL Compensation Plan Summary
4. Approve and Sign the JPPSS lease for Ralph Bunche facility
5. Acknowledge and consent the 2013-2014 school calendar
6. Approve and sign the Line of Credit for Capital One

**TO COME:**

- Spring Break – April 29, 2013 – May 3, 2013
- Board Member Financial Disclosure Statement – May 15, 2013
- 8<sup>th</sup> Grade Promotion – May 24, 2013
- Last day of school – May 31, 2013
- Teachers last day of school – June 7, 2013
- ISL Administrative Summit – 6/10-12/2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013

Let me know should you have any questions.

Thank you,

Sean



# Head of School Report As of 05/15/2013

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## **GOALS:**

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- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

## **ACTION ITEMS:**

### **Special Appeal**

The administration will be exploring options to get all additional classrooms outfitted for the coming school year. The increased expense of moving ISL-JP to Bunche, expanding the number of classrooms on Olivier, and the additional needed classrooms for Camp Street has created a furniture, fixture and equipment needs that will exceed funding for the coming school year. The Development Department in consultation with others has created a Special Appeals plan for the next three years.

The Appeal will cross each section of the organization, with the greatest appeal focusing on members external to the organization – foundations, corporations, and individual donors. We expect to incur about \$1,200,000 in investments in the infrastructure of the organization over three years.

### **Phone-a-thon – Special Appeal**

ISL-JP hosted the first phone-a-thon Wednesday May 8<sup>th</sup>. Camp Street hosted the second phone-a-thon Thursday May 9<sup>th</sup>. The phone-a-thon is a one of the components of the Special Appeal. It is a communitywide fundraising campaign to equip new classrooms for all three campuses; and a new library, food services operation, playground, and grounds maintenance equipment for the

Bunche campus. Development Department has set out to make this a 3-year campaign. The majority of the funds will be needed for Bunche campus in the first year for the 2013-14 school year. If all needed funds for first year are not raised by the beginning of the 2013-14 school year, a 0% loan will be available to serve as a bridge until additional funds are raised. As this loan must be repaid, it does not have any impact on the campaign goals.

Calls were made to parents in follow-up to letters sent to them asking for their support of the special appeal to furnish and equip classrooms.

### **Act 1 Salary Schedule**

Act 1 will be implemented organization wide. Drafting of Administrative Support salaries to resume though the month of May.

### **Camp Street Modular Classrooms**

Administration has moved to install new modular classrooms. The lease for the classrooms will be five years. The estimated costs for delivery and installation are as follows:

<b>Installation Charges:</b>	<b>Total</b>
Delivery & Installation	57,043
Skirting	2,682
<b>INSTALLATION TOTAL</b>	<b>\$59,725</b>

<b>OPTIONS:</b>	<b>Total</b>
Poured Footers	21,267
(2) 8'x10' Decks (2) Single Steps and (2) 30' H/C Ramp	16,059
Canopies (R-Panel galvalume) including footers	15,353
Electrical Connections (overhead 100' away)	32,647
Water Connections (25' away)	1,618
Sewer Manifolding & Connections (25' away)	5,365
Asphalt Patching	1,412
Fire Alarm	28,461
PA System	9,487
Demo Playground & 30' of Fence	5,882
<b>OPTIONS TOTAL</b>	<b>\$137,551</b>

**PROJECT ESTIMATED TOTAL \$197,276**

A separate contractor will install the internet drops and the fiber run.

## **LEGAL**

### **Board of Trustees**

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### **Line of Credit**

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**Legislation Update:**

Tuesday, April 7, 2013, Rep Bishop was able to pass out of committee HB 661, the return of schools bill with the amendment to grandfather in for 6 years the differential funding for OPSB charters operating before 2013-2014.

Rep Bishop was also very helpful in the defeat of the retirement bills HB 643 and HB 666 which would have taken funds from the MFP to go directly to the retirement systems for the UAL and the costs of retirement for all schools whether using TRSL or not. Rep Bishop made the motions on both bills for an involuntary withdrawal.

Thanks to Col. Bill Davis who testified with Sean Wilson to the impact of HB 666 and HB 643 on Type 2 schools. Also, Lee Reid came to the table for HB 661 and is the shepherd of this bill for ECCS.

With a little less than a month left, the legislative session is beginning to wind down. However, there are still plenty of bills being debated. Check out some potential [bills of interest](#) below. LAPCS does not yet have positions on all of these bills, but as a membership organization, we take your input very seriously. If there is consensus among membership that we should support or oppose a bill, we will certainly voice that to legislators on everyone's behalf. Of course, as the charter movement expands and diversifies across Louisiana, consensus becomes more difficult. Please note that you are always welcome and encouraged to reach out to your legislators and your authorizer, even if LAPCS remains neutral on an issue (or in times when you may not agree with our position). We will always be there to support you and provide as much information as we can. Thus, If you have questions about bills or how to get involved, please contact our Policy Director, Veronica Brooks, at [vbrooks@lcharterschools.org](mailto:vbrooks@lcharterschools.org)

Bill Number	Description	Find Out More
<a href="#">HB 646</a>	Louisiana has some of the highest suspension and expulsion rates in the country. HB 646 seeks to reduce the number of suspensions and expulsions in schools by encouraging the use of restorative practices, and amends certain rules around bullying. However, some schools are very worried about it reducing school autonomy. See <a href="#">here</a> for a side-by-side comparison of the current law with proposed changes (from the LDE).	<ul style="list-style-type: none"> <li>• <a href="http://theadvocate.com/home/5861948-125/school-suspensions-bill-advances">http://theadvocate.com/home/5861948-125/school-suspensions-bill-advances</a></li> <li>• <a href="http://lcharterschools.org/_/dl/lapcs_whi tepaper_discipline_in_schools.pdf">http://lcharterschools.org/_/dl/lapcs_whi tepaper_discipline_in_schools.pdf</a></li> </ul>
<a href="#">HB 160</a>	This bill would delay the full implementation of Compass.	<ul style="list-style-type: none"> <li>• <a href="http://www.nola.com/politics/index.ssf/2013/04/bill_delaying_teacher_evaluati.html">http://www.nola.com/politics/index.ssf/2013/04/bill_delaying_teacher_evaluati.html</a></li> <li>• <a href="http://stand.org/louisiana/action/help-stop-hb160">http://stand.org/louisiana/action/help-stop-hb160</a></li> </ul>
<a href="#">HB 346</a>	Currently, BESE has the authority to adjust accountability standards. With this bill, that authority would shift to the legislature.	
<a href="#">HB 598</a>	This law would prohibit BESE from making any changes to the calculation of SPS or letter grades, or for granting awards or taking corrective actions based on such scores/grades until 2016.	
<a href="#">SCR 68</a>	This would withdraw Louisiana from Common Core.	<ul style="list-style-type: none"> <li>• <a href="http://www.edexcellence.net/commentary/education-gadfly-weekly/2013/may-2/conservatives-and-the-common-core.html">http://www.edexcellence.net/commentary/education-gadfly-weekly/2013/may-2/conservatives-and-the-common-core.html</a></li> </ul>
<a href="#">SB 127</a>	Would exempt students with disabilities from taking the ACT.	

## CAMPUS NEWS

- **Camp Street** (586 students)
  - Authorization Notice was given to SMM to release the modular building.
  - Board member Wettermark assisted in the color scheme for modulares.
  - Summer Camp will occur during July 2013
  - Estimate '13-2014 enrollment - 640 students
- **Olivier Street** (153 students)
  - The Modular classrooms are on-site awaiting Entergy to energize the line. Once the building has energy, we will have a final walk through.
  - Estimate '13-2014 enrollment - 215 students
- **Bunche** (324 students)
  - The JPPSS renovations are ongoing.
  - The Lease was signed May 1st.
  - We anticipate families having an opportunity to the visit the campus in May 2013.
  - Estimate '13-2014 enrollment - 400 students

## Personnel

Ann Argo, Camp Street Assistant Principal, resigned over Spring Break.

An internal candidate applied for ISL-JP AP position. Two external candidates have been identified for interviews for ISL-JP. Interviews to be scheduled as soon as possible.

Contract renewals have been sent to employees. Those employees not offered contracts were notified in advance.

Teacher and staff recruitment has begun. The HR department attended several recruiting fairs and continues to work closely with CODOFIL, to fill vacant teaching positions. Positions were posted in The Advocate. Ads ran Sunday 4/28 and 5/5.

## **GENERAL**

### **Eighth Grade Graduation**

The 8<sup>th</sup> grade graduation will be held May 24, 2013 at the First Grace United Methodist Church at 3401 Canal St. We ask that the Board members come out to support and celebrate with our students and parents. Tentatively, Councilmember Cantrell is scheduled to attend the graduation to hand out Recognition of Graduation certificates.

### **End of Year Second Line Parade**

The International School of Louisiana will end the 2012 school year with its annual International Second Line Parade through Coliseum Square on May 31<sup>st</sup>, starting at 11am. A traditional brass band (New Breed Brass Band) will join members of a High School marching band and ISL stilt walkers, unicyclists, students, faculty and families wearing the colors and costumes of countries from around the world. This year-end celebration is a uniquely New Orleans way to experience the essence of our ISL community and its celebration of diversity and all cultures.

Students have spent part of the last quarter of school studying different nations and cultures, and blending what they have learned with a traditional New Orleans celebration. Students will carry countries' flags and decorations as they second line through Coliseum Square Park.

An invite has been extended to Councilmember Cantrell to attend the Second Line.

### **COX Excellence in Education Awards Luncheon**

Dr. Peter J. Fos, University of New Orleans President, spoke at the Cox Excellence in Education Awards Luncheon that recognizes the top principals, teachers and students in Jefferson Parish. Director of Development and Head of School attended this luncheon Wednesday, 5/8, at the airport Hilton.

**The Finance Project**, has been contracted by Baptist Community Ministries (BCM) to conduct a study of charter school financing in New Orleans, with a particular emphasis on expanded learning opportunities. International School of Louisiana will be one of the ten schools that will be part of the study sample.

The purpose of our data collection is only to identify the different ways that New Orleans charter schools are funding operations and expanded learning opportunities. The Finance Project will attempt to determine whether these revenues are adequate or whether schools are spending the funds efficiently. Individual school data will remain confidential. If the Finance Project finds that a given strategy or practice is of particular interest, they will request permission to identify the school by name in any public materials. **Instructional Template attached.**

**Superintendent John White Message:** In Louisiana, we believe that we must raise the bar for our children and educators. But we also believe the adults closest to those children should be empowered to make decisions as to how to achieve higher standards. That is why, due to our [Educator Empowerment initiative](#), starting now, districts and charter schools will draw down federal funds through one grant application rather than 23. Districts and charters will also have one point of contact regarding these grants and will work within streamlined rules for spending that allow leaders to spend funds in the way they know is best for their kids. You can find details on this new framework for federal grants [here](#).

This new, simple framework will allow you to shape your district's or school's spending around your plan for academic improvement. The Educator Empowerment unified application for federal grants will be open immediately and can be submitted anytime between now and June 14th. Please also join us for [webinars](#) that can help you and your team better understand the process.

**BOARD ACTION:**

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5. Approve and sign the Line of Credit for Capital One

**TO COME:**

- 8<sup>th</sup> Grade Promotion – May 24, 2013
- Last day of school – May 31, 2013
- Teachers last day of school – June 7, 2013
- ISL Administrative Summit – 6/10-12/2013
- National Charter School Conference – Washington, DC 6/30-7/3/2013

Let me know should you have any questions.

Thank you,

Sean



# Head of School Report

## As of 05/17/2013

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### **MISSION:**

The mission of the International School of Louisiana is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

### **GOALS:**

- Improve achievement of all students. Specific emphasis given to reducing the achievement gap of students with special needs, English Language Learners and Students of Low-income families.
- Build a safe, supportive and nurturing environment allowing students and staff to focus on the work at hand without distraction.
- Instituting long-range planning as a built-in aspect of the School's and Administration's approach to budgetary and programmatic decision-making.

### **ACTION ITEMS:**

#### **Special Appeal**

The administration will be exploring options to get all additional classrooms outfitted for the coming school year. The increased expense of moving ISL-JP to Bunche, expanding the number of classrooms on Olivier, and the additional needed classrooms for Camp Street has created a furniture, fixture and equipment needs that will exceed funding for the coming school year. The Development Department in consultation with others has created a Special Appeals plan for the next three years.

#### **Act 1 Salary Schedule**

Act 1 will be implemented organization wide. Drafting of Administrative Support salaries to resume through the month of May.

#### **Camp Street Modular Classrooms**

The Lease has been drawn up and sent via FedEx from SMM. The lease should arrive the week of May 20, 2013. The lease will be prepared for Board signature upon arrival.

## LEGAL

To retain effective staff at all schools, ISL has offered and paid for H1B processing for three teachers that meet the requirement. The processing fee is \$2,325 each (\$6,975) and the fees were paid to David Ware and Associates. Labor Certification fee (\$4,000), sponsorship of Green Card, for one teacher was paid as well.

### Board of Trustees

Each Board member must complete the **Financial Disclosure Statement (FDS)**. Please complete the statement as soon as possible. The FDS were due May 15, 2013. Those received have been forwarded.

### Line of Credit

Attached is the Capital One Line of Credit (ISL LoC-Capital One-2013-0412) for approval and signature. This document is similar from the year prior. The credit line has an origination fee of \$875, which will be deducted directly from the operating account. The interest rate is 4.25% per annum, which is currently 1.00 percentage point over index of 3.25%.

### LEGISLATIVE UPDATE:

Thursday, May 16, 2013, at the Capitol, HB 661- Return of School Bill was on the house floor. It needed an amendment to change the term "Orleans Parish School Board" to a generic description. The amendment, which was presented by house or DOE staff, was too broadly worded and would include other parishes. The bill was returned to the calendar to be heard on the House Floor on Wednesday, May 22, 2013.

### Local schools owed \$30M because of court ruling

*POSTED: 01:19 PM Wednesday, May 15, 2013*

*BY: [The Associated Press](#)*

*TAGS: [BESE](#), [John White](#), [Louisiana Supreme Court](#), [public schools](#), [Senate Education Committee](#)*

BATON ROUGE — The state owes local school districts \$30 million because the Louisiana Supreme Court threw out this year's public school funding formula, Superintendent of Education John White said today.

Lawmakers on the Senate Education Committee also asked the Board of Elementary and Secondary Education to draw up a new proposal for next year's 2013-14 formula because of the court decision.

The court ruled earlier this month that Gov. Bobby Jindal and lawmakers couldn't fund a statewide voucher program to send children to private school through the formula for public schools. The high court also said lawmakers didn't follow the proper process to pass the formula, declaring the entire 2012-13 financing plan null and void.

White said the ruling means the state reverts to the financing formula for the 2011-12 school year. He said that changes several state funding calculations and will require \$30 million more in payments to districts.

“When you reset the clock, the state owes the districts money,” he said.

Of the total, White said \$12 million involved paying local school districts back for a reduction in funding they took because of the vouchers.

Another \$14.5 million, he said, was tied to a change this year that required local districts to pay for a portion of the funding for eight charter schools that whose costs previously had been paid entirely by the state.

Other dollars were tied to financing changes for an arts school in New Orleans, the Louisiana School for Math, Science and the Arts in Natchitoches and the state’s school for deaf and visually impaired students.

If lawmakers want to continue the voucher program, slated to have nearly 8,000 students next year, they’ll have to cover the estimated \$45 million cost outside of the public school formula as a separate item in the state’s annual operating budget.

Jindal pushed the statewide voucher program as part of a sweeping education overhaul last year, much of which ended up in court disputes. The Republican governor rallied on the state Capitol steps Wednesday with voucher students, repeating his support for the program and pledging to find dollars to pay for it next year.

White said the cost is largely “a wash” because he said vouchers cost about the same as the state’s share of a public school student in the funding formula.

## **Charter School Compass Survey**

*Per Bulletin 130, beginning with the 2012-13 school year all Louisiana public schools must annually submit final teacher and school leader effectiveness data to the Louisiana Department of Education. In an effort to streamline end of year data submission requirements, the Department asks all charter and CMO leaders to complete a three minute survey. Click [here](#) for the survey. If someone from your school has already taken this survey, you do not need to take it again. If you have any questions, please contact your Manager of School Performance.*

## **MFP Funding**

*The Senate Education Committee today returned the BESE MPF resolution for the 2013-14 school year to BESE and asked that it be addressed as they believed that it was unconstitutional. I'm told BESE has made the requested technical correction (had to do with severing the voucher program from the resolution) and sent the MFP resolution exactly as it was otherwise. Thus, the Sen Ed Cmt will have to take it up again.*

*The legislature cannot make changes to the MFP Resolution and may only vote in favor or against it. If they vote the 2013-14 MFP down, then LDE will revert back to the 2011-12 MFP. This would mean that Legacy Type 2s (2s approved before July 1, 2008) and other Special Schools would need to be placed in HB1 for funding purposes. (LAPCS)*

## **Special Education and Charter Schools**

The link below is an article regarding special education in New Orleans.

[http://blog.nola.com/education\\_impact/print.html?entry=/2013/05/opsb\\_charters\\_lag\\_on\\_special\\_e.html](http://blog.nola.com/education_impact/print.html?entry=/2013/05/opsb_charters_lag_on_special_e.html)

## CAMPUS NEWS

- **Camp Street** (586 students)
  - LEAP scores went home Friday and iLEAP will go home Monday. We have not received the IOWA scores yet. They will go home with report cards
  - Preparing for end of school and supply preparation for the new school year
  - Summer Camp will occur during July 2013
  - Estimate '13-2014 enrollment - 640 students
  
- **Olivier Street** (153 students)
  - The Modular classrooms are on-site awaiting Entergy to energize the line. Once the building has energy, we will have a final walk through.
  - Estimate '13-2014 enrollment - 215 students
  
- **Bunche** (324 students)
  - The JPPSS renovations are ongoing.
  - Preparing for end of school and supply preparation for the new school year
  - We anticipate families having an opportunity to visit the campus in May 2013.
  - Estimate '13-2014 enrollment - 400 students

## Personnel

Camp St. –Ghislaine Camey has accepted the position as Assistant Principal of Camp St. Ms. Camey has been with ISL for four years as a kindergarten Spanish teacher. Lois Logigian has accepted the position of Dean of Students at Camp St. Ms. Logigian taught Physical Education at Camp St. for the past four years.

Bunche – Claudia Lopez-Tozzatto has accepted the position of Assistant Principal. Claudia was a teacher with ISL pre-Katrina. She then came back after Katrina and has been with ISL since 2006, she has taught a variety of grades and is currently a 3<sup>rd</sup> grade teacher on Camp St. She has been the Lead Teacher at Camp for the past 2 years.

Teacher and staff recruitment has begun. The HR department attended several recruiting fairs and continues to work closely with CODOFIL to fill vacant teaching positions. Positions have been posted in The Advocate. Ads ran Sunday 4/28 and 5/5.

## GENERAL

### i/LEAP

The LDE released i/LEAP scores Friday May 17, 2013. All eighth graders passed. The overall results are good. We deeply appreciate the hard work of our teachers and their dedication to the students at ISL.

The scores below represent a quick overview of ISL-JP i/LEAP scores. This inaugural year for ISL-JP provides us a baseline. In English Language Arts more than 77.7% of all students scored Basic and above, while 65.2% scored Basic and above in Math. This is no small feat to accomplish, noting that all of our students are new to the ISL model and have come from the all

parts of Jefferson Parish. I am excited that we are able to provide so many students with a nurturing environment that gives them a feeling of confidence.

### ISL Jefferson

Year	Grade Level		ELA					Math					
			A	M	B	AB	U	A	M	B	AB	U	
12-2013	3	20	5%	20%	45%	20%	10%	30%	15%	20%	25%	10%	
	4	17	0%	12%	65%	18%	0%	6%	12%	59%	24%	0%	
	5	75	0%	22%	78%	0%	0%	11%	33%	56%	0%	0%	
	6	52	0%	9%	70%	19%	2%	5%	2%	58%	26%	9%	
	7	31	4%	26%	43%	13%	13%	0%	0%	43%	35%	22%	
	8	0	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	<b>Weighted Average</b>			<b>1.8%</b>	<b>16.1%</b>	<b>59.8%</b>	<b>16.1%</b>	<b>5.4%</b>	<b>8.9%</b>	<b>8.0%</b>	<b>48.2%</b>	<b>25.0%</b>	<b>9.8%</b>
<b>Average</b>			<b>1.9%</b>	<b>17.9%</b>	<b>60.1%</b>	<b>13.9%</b>	<b>5.1%</b>	<b>10.3%</b>	<b>12.5%</b>	<b>47.2%</b>	<b>21.8%</b>	<b>8.2%</b>	

The scores below represent a quick overview of ISL Camp Street i/LEAP information and shows that growth has occurred from the previous years. Our teachers have worked to decreased the number of students scoring below Basic from 8.8% to 7.5%, a reduction of 1.3 percentage points over last year. They accomplished this while simultaneously pushing more students to score at Mastery and Advance. Last year 37.4% of all ISL students score above Basic and this year 38.9% of all students scored above Basic. This is no small feat to accomplish, again noting that all assessments are given in English and our students are taught in an immersion environment.

### ISL Camp Street

Year	Grade Level		ELA					Math				
			A	M	B	AB	U	A	M	B	AB	U
12-2013	3	86	9%	26%	56%	8%	1%	14%	33%	44%	9%	0%
	4	71	10%	46%	42%	0%	1%	21%	51%	27%	1%	0%
	5	75	8%	29%	48%	11%	4%	4%	20%	61%	11%	4%
	6	52	6%	23%	67%	2%	2%	31%	31%	37%	2%	0%
	7	31	3%	26%	65%	6%	0%	19%	23%	58%	0%	0%
	8	17	24%	18%	53%	6%	0%	12%	6%	82%	0%	0%
	<b>Weighted Average</b>			<b>8.7%</b>	<b>30.1%</b>	<b>53.6%</b>	<b>5.7%</b>	<b>1.8%</b>	<b>16.3%</b>	<b>31.0%</b>	<b>46.4%</b>	<b>5.4%</b>
<b>Average</b>			<b>9.9%</b>	<b>28.0%</b>	<b>55.1%</b>	<b>5.5%</b>	<b>1.4%</b>	<b>16.8%</b>	<b>27.1%</b>	<b>51.5%</b>	<b>3.9%</b>	<b>0.7%</b>

Overall, we continue to work with our students to overcome their academic deficiencies, while supporting them in a nurturing environment. We expect that continuing our relationships with ANet, transitioning to Common Core State Standards, and teacher professional development will move our student performance scores in a positive trajectory.

### Eighth Grade Graduation

The 8<sup>th</sup> grade graduation will be held May 24, 2013 at the First Grace United Methodist Church at 3401 Canal St. We ask that the Board members come out to support and celebrate with our

students and parents. Tentatively, Councilmember Cantrell will attend the graduation to hand out Recognition of Graduation certificates.

### **End of Year Second Line Parade**

ISL-JP will have their 1<sup>st</sup> year Second Line parade. The parade will coincide with Camp Streets parade at 11am May 31<sup>st</sup>. The New Creations Brass Band will be leading the parade. Board member participation is requested at the ISL-JP parade, to commemorate the end ISL-JP's first year in operation.

Type 2 schools will end the 2012 school year with its annual International Second Line Parade through Coliseum Square May 31, 2013, starting at 11:00 am. A traditional brass band (New Breed Brass Band) will join members of NORDC (New Orleans Recreation Development Commission) Band and Algiers Technology Academy High School Band. There will also be ISL stilt walkers, unicyclists, students, faculty and families wearing the colors and costumes of countries from around the world. Councilmember Cantrell will be attending the Camp St. Second Line. She will be walking along side Mr. Wilson carrying a flag.

### **Information Technology (IT)**

In an effort to mitigate down town and loss of equipment during natural disasters, ISL will be moving the technology infrastructure (servers and switches) to a remote/offsite location. This project will occur while students and teachers are away for the summer. The relocation project will not interrupt services or activities at the campuses. We are awaiting final word from Cox Communications on the necessary routing and configuration of services.

During the next few months, IT will continue improving the number and span of Wireless Access Points at the campuses. This work attempts to address the number of dead spots on the campuses, thus marginalizing access.

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