

International School of Louisiana
APPROVED MINUTES, Regular Board of Trustees Meeting
Wednesday, September 25, 2013

Call to Order: The regular meeting of the Board of Trustees was called to order at 6:01p.m. at the Camp St. campus.

Present: Matt Amoss (President)
Mike Lappa (Vice President)
Barbara Griffin (Secretary)
Duane Drucker (Treasurer)
Chantell Reed
Dominique Wilson
Brenda Richard Montgomery
David Bordson-Bozzo

Absent: Andrew Yon
John Wettermark

I. WELCOME

- a. **Approval of Minutes** - The minutes of the regular Board of Trustees meeting of August 28, 2013 were approved.
- b. **Acceptance of Committee Reports** – The board voted to approve the Governance Committee report as well as the Finance committee report. (no actions taken required a board vote).
- c. **Board President’s comments** – Mr. Amoss, Mr. Wilson, and a team from ISL administration will attend a meeting of **New Schools New Orleans**, (NSNO) for the initial meetings of **Replicating Quality Schools**, launching the Next Generation of High Performing Schools. The first sessions are this Friday with following sessions in October.

II. Q AND A WITH HEAD OF SCHOOL

- The Curtis property lease has been drafted by the law firm Adams and Reese, and has been sent to the Curtis family for review. The intent of ISL in leasing this property is to fence it in and use it for student play space. The feedback from the Curtis family is that they ask for proper permitting from the city as well as informing the neighbors of the intended use of the property.
- Mr. Amoss wrote a letter to the Kaboom organization to show board commitment in support of a Kaboom playground for the ISL Bunche campus. ISL is competing with four other organizations for this playground equipment and has assured the organization that ISL can provide the 300 volunteers needed for installation. The National Academy of Orthopedic Surgery is the sponsor of this Kaboom play equipment.
- Mr. Wilson asks that the board acknowledge the current employment agreement no longer fits the ISL organization, and a move toward an offer letter, stated in great detail in the employee handbook, be supported.

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- ISL Camp St. campus received the occupancy license for the modular building in record time allowing for the return of the fourth and fifth grade classes from the Olivier St. Campus to the Camp St. campus September 30, next Monday morning.
- The 10th annual Refrigerator Art Auction and Gala fundraiser is on Nov. 9th from 7 to 10pm. This “Party with a Purpose” will be to raise funds for specific programs at ISL.

III. PUBLIC COMMENT

- Mr. Amoss asked about the likelihood of an agreement with the Curtis family regarding the lease of their property next to the Camp St. property. Mr. Wilson responded that the conditional use process had not yet begun nor had the administration begun to inform the neighbors of the intended use.
- Mrs. Reed inquired about the use of the property by the Curtis family. Mr. Wilson said that ISL would have full use of the property except when the Curtis family notifies us. The lease of the property would be for five years. Mr. Wilson asks that the board agree that the use of the property be for play space and that ISL would not initiate payment of the lease until the use of the lot is made available. ISL would also negotiate away from paying property taxes.
- Mrs. Jan Ferrell, resident of 1464 Camp St., inquired about HDLC, permitting costs, lead testing, liability insurance, and fencing regulations vs. pursuing an agreement with Parks and Parkways to use Coliseum Park for play space. Mr. Wilson said that he had not yet looked into permitting for the use of Coliseum Park but assured Mrs. Ferrell that all regulations would be met before signing a lease with the Curtis family. Mr. Wilson would not like to have the intrusion of dogs off leash while students use Coliseum Park.
- ISL website will have notification of the date, time and place of future board meetings. Individuals can also forward their e-mail addresses to the front desk in order to have the weekly “Tidbits” sent to them.
- The One App process the ISL administration will have to follow will be in the Sept. 20th Head Report. Mr. Wilson is concerned about the process as well as the cost for ISL since every applicant from several parishes would have to be accepted prior to the lottery. Mrs. Wilson inquired if ISL could be waived from the process for an additional year because of our unique admissions situation. Mr. Wilson said that should administration’s questions not be answered at the One App meeting tomorrow, he would petition our BESE representatives, Kira Orange Jones and Jim Garvey for a delay. ISL and three other Type II charter schools have combined to delay implementation of the Nov. 4th One App program. Mr. Garvey wants to have the One App, Type II Charter discussion with the entire BESE board.

IV. VOTE TO APPROVE CAPITAL ONE LINE OF CREDIT

Mr. Amoss proposed that the board vote to approve the Capital One line of credit as well as multiple resolutions as reviewed by the Finance Committee in earlier committee meetings.

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V. DISCUSSIONS OF ACADEMIC STRATEGIC OBJECTIVES

Mr. Amoss presented a draft of the academic strategic objectives for the 2013-14 school year. At the subsequent Strategic Planning committee meeting, we propose to adopt these four objectives so that administration can refine them and set the data to measure our progress along these objectives.

1. increase the academic performance of all students
2. close the achievement gap
3. educate students in a language immersed environment
4. graduate students who are language proficient in their target language

VI. DISCUSS AND VOTE ON BOARD DIRECTIVE FOR DEVELOPMENT OF FACILITIES PLAN

There was a short discussion concerning adequate space for students currently at ISL and to provide for projected growth of the student body.

VII. PUBLIC COMMENT - none

VIII. VOTING AGENDA

1. Mrs. Richard Montgomery, seconded by Mrs. Wilson, made a motion to approve the August 28, 2013 minutes of the Board of Trustees. The board voted unanimously for approval. Mr. Lappa abstained.
2. Mrs. Griffin, seconded by Mrs. Wilson, made a motion to approve the reports of the Governance Committee and the Finance Committee. The board voted unanimously for approval.
3. Mrs. Wilson, seconded by Mrs. Reed, made a motion to support the administration in pursuing a lease for the Curtis property adjacent to the Camp St. campus. The board voted unanimously for approval.
4. Mr. Amoss proposed that the board vote to approve the Capital One line of credit as well as multiple resolutions as reviewed by the Finance Committee in earlier committee meetings. The board voted unanimously for approval.

IX. ADJOURNMENT

The International School of Louisiana adjourned its regular Board of Trustee meeting at 7:05pm.

The next regular Board of Trustees meeting is scheduled for Wednesday, October 23, 2013.

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Other interested parties present:

Staff and Administration:

Sean Wilson
Karla Rivera
B. Frommeyer
Emily Thompson
Aviva Le
Melanie Tennyson
Rosa Alvarado
Adierah Berger

Guests:

Colin Ferrell
Jan Ferrell
Amy Shipiro, ISLJP PTO Pres.
Thomas Thoren THE LENS
Shannon Fazande, ISLPTO Pres. Camp

Respectfully submitted by Barbara Griffin, Board Secretary

October 23, 2013

Date Approved by Vote of the Board

The mission of the **International School of Louisiana** is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

Committee to Board Report

To: ISL Board of Trustees

From: ISL Finance Committee

Committee Chair: Duane T. Drucker

Date of report: September 17, 2013

Signature:

Date of last meeting: September 17, 2013

Date of next meeting: October 15, 2013

Administration Present: Sean Wilson, William Toujouse, Bruce Frommeyer

Board members: Duane Drucker, Andrew Yon, David Bordson-Bozzo

Staff Members:

Other:

Guests:

Summary of Committee Meeting:

The committee discussed July and August's balance sheet and income statement prepared by the administration. The discussion focused on the process of recording MFP funds and the funds withheld for expenses by the state.

The check register for July and August were reviewed. Administration responded to questions regarding specific cash disbursements from the committee.

Committee Requests:

The committee requested the following items:

- 1) A comparative schedule of actual and proposed costs for the modular instillation on the Olivier campus.
- 2) A month-to-month worksheet of budgeted revenues and expenses for comparative purposes in looking at variances in actual vs. budget.

Votes Taken:

No votes were taken at this meeting.

Meeting Called to Order: 5:35 p.m.

Meeting Adjourned: 6:47 p.m.