

International School of Louisiana
DRAFT MINUTES, Board of Trustees Meeting
Wednesday, September 28, 2011

Call to Order: The regular meeting of the Board of Trustees was called to order at 6:11 p.m. at the ISL East Bank Campus.

Present: Andrew Yon (President)
Matt Amoss (Vice President)
Barbara Griffin (Secretary)
Charles Hadley (Treasurer)
Duane Drucker
Mike Lappa
Stephanie Davis
David Napoleon
John Wettermark

BOARD PRESIDENT'S COMMENTS

- Mr. Yon discussed the upcoming Charter School event concerning the evolution of governance of public schools – RSD, State run or local school board. Those planning to attend are Mr. Yon, Mr. Wilson, Mrs. Stewart and two or three Board Members.

HEAD OF SCHOOL Q AND A

- Mr. Wilson requests that each Board Member e-mail Mrs. Stewart your name as you wish to see it appear on your ISL name tag.
- Some 15 New Orleans organizations will sponsor the BESE Candidates Forum on Oct. 5th at Dillard University campus. Mr. Wilson encourages all Board Members to attend and be informed for the upcoming Oct. 22nd BESE Board election.
- Concerning how the ISL community communicates with one another, Mr. Wilson advises the Board that ISL has approved a signature line as well as a confidentiality statement that all must use on all ISL e-mail.
- ISL's financial audit is now complete. There were no errors found in the Financial Department's work. The annual Financial Statement is due to the State on Oct. 30th.
- The legal firm, Adams and Reese is the firm of choice for ISL's current legal issues since it already has a collection of clients requiring the same legal work and provides cost sharing with these clients.
- The i3 Grant application is due on Oct. 11th, 2011. Notification of the i3 Grant awards will be in Nov. Twenty-eight million dollars will be distributed in Orleans Parish over five years. ISL is applying for \$800,000. to \$1,000,000 to be used over a period of two years, nine months. Three months can be applied retroactively.

COMMITTEE REPORTS

- **Governance Committee** – Mr. Amoss presented changes made to the Board Policy Manual. This manual establishes our “base line” where changes and additions can be made, using it as a “living document”.
 - **Finance Committee** – (Committee report attached)
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- **Nominating Committee** – Mr. Lappa formally presented Ms. Dominique Wilson as a candidate for the ISL Board of Trustees. Her candidacy will be voted on at the Oct. 26th meeting.
- **Advocacy Committee** – Mr. Yon intends for this committee, made up of Board Members, to have a presence at relevant education events to keep a flow of information coming back to the Board. Only an oral report will be required at Board meetings. Regarding a recent Salon presentation, Mr. Wettermark reported that **The Lens**, a well established online newspaper, will attend all ISL Board meetings. Each charter school will have its own page on **The Lens** web site. We welcomed Mr. Michael Welch and Mr. Scott Gloden from **The Lens**.
- **Strategic Planning Committee** – Mr. Yon's sole topic was to have the Board understand the status and timeline of ISL's four new Charter School applications – Type 5 to the RSD, Type 1 to the OPSB, Types 1 and 3 to the Jefferson Parish School Board. The Type 1 to the JPSB would potentially merge several language immersion programs in the parish into a single, new language immersion school. The Type 3 Charter application to the JPSB would address the needs of Kenner area children for whom English is a second language. Capacity interviews will be required for each Charter School application. Mr. Wilson, Mrs. Stewart, Mrs. Tennyson, Mr. Yon and two Board Members, will be required to answer questions concerning the applications. The i3 Grant, providing funding for administration and staff, could dovetail well with ISL's intended expansion.

PUBLIC COMMENT – none

EXECUTIVE SESSION

The Board along with Mr. Wilson, retired to a nearby room for a few minutes for an Executive Session related to our annual evaluation of our Head of School performance of the prior school year, a procedure described in our by-laws. The evaluation of Mr. Wilson was very positive.

OTHER TOPICS

- Mr. Yon created of an ad hoc committee to develop, with input from the Head of School, an evaluation procedure to make the evaluation a more formal process for the year 2011-2012 school year. Mr. Lappa was named committee chair. Mr. Amoss and Ms. Dominique Wilson will also serve on the committee, and Ms. Wilson will not have a vote until after elected to the Board of Trustees. Prior to the next Board Meeting, the committee will prepare an outline of the new evaluation process.
 - Mr. Yon created another ad hoc committee to determine the governance and the naming of the CMO, Charter Management Organization. Mr. Yon will be the committee chair. Mr. Bolson-Bozzo and Mr. Napolcon were invited to serve. The committee will meet within two weeks.
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