

International School of Louisiana
APPROVED MINUTES, Board of Trustees Meeting
Wednesday, March 23, 2011

Call to Order: The regular meeting of the Board of Trustees was called to order at 6:11 p.m. at the school.

Present: Grant Ligon (President)
Matt Amoss (Vice President)
Andrew Yon (Secretary)
Karen Mayer Dwyer (Treasurer)
Stephanie Davis
Barbara Griffin
Charlie Hadley
Mike Lappa

Absent: none

HEAD OF SCHOOL REPORT

Mr. Wilson presented the Head Report as attached. Noteworthy discussion occurred on the following topics:

- initial enrollment for the 2011-2012 school year is high
 - 560 students on the Eastbank campus (which is maximum capacity), including 90 middle school students compared to 70 this year
 - 72 students on the Westbank campus
- school administration will move to the Westbank campus beginning with the 2011-2012 school year
- potential placement of solar panels on the ground rather than on the roof
- Mr. Wilson described his meeting with the Office of Parental Choice to discuss several issues, including Giselle testing, special education services, and at risk students.

BOARD PRESIDENT REPORT

none

ADMINISTRATION PRESENTATION

Facilities, presented by Aviva Le ... highlights included:

- 2011 accomplishments:
 - resurfaced parking lot
 - repainted perimeter fences
 - carpeted all 1st and 2nd floor classrooms
 - refinished 1st floor concrete floor
 - repainted all 2nd and 3rd floor classrooms and hallways
 - installed ramps in playground areas
- current and upcoming projects:

International School of Louisiana

APPROVED MINUTES, Board of Trustees Meeting

Wednesday, March 23, 2011

- researching and preparing proposals for modular classrooms for 2012-2013 school year for both Eastbank and Westbank campuses
- soliciting proposals for renovations at Westbank campus
- preparing for July move-in at Westbank campus
- completion of 1st floor painting at Eastbank campus

COMMITTEE REPORTS

- **Nominating** (committee report attached) – Ms. Dwyer handed out information for potential board candidate Duane Drucker
- **Finance** (committee report attached) – Ms. Dwyer handed out YTD income statement ... Mr. Yon requested that financial statements either be distributed electronically in advance of board meetings, or that Finance Committee report include a bullet point list of highlights

Committee reports were approved unanimously

PUBLIC COMMENT

- Following discussion of board meeting materials to be posted to the ISL website, guest Robert Morris indicated that he believes ISL is well ahead of the curve in this area.

VOTING AGENDA

- **A motion was made** by Mr. Hadley to accept the minutes of the February 23, 2011 regular board meeting, seconded by Ms. Griffin.
Ayes: Unanimous (Amoss absent)
- Acting on the nomination put forward by the Nominating Committee at the January 26, 2011 board meeting, David Napoleon was unanimously elected to the Board, with all current members present.

OTHER TOPICS OF DISCUSSION

- The board discussed the content of meeting materials to be posted to the website and agreed on the following: agenda, minutes, Head report, and any committee reports, to be posted as a single PDF document per meeting. These materials will be posted approximately one month after the board meeting in question, as they will require approval at the subsequent board meeting. Mr. Yon will coordinate with Pam Stewart to get postings up to date.
- Nicole Hernandez, ISL parent and co-chair of Refrigerator Art 2011, gave a brief update on the upcoming event.

International School of Louisiana
APPROVED MINUTES, Board of Trustees Meeting
Wednesday, March 23, 2011

ADJOURNMENT

The International School of Louisiana adjourned its regular Board of Trustees meeting at 7:25 p.m.

Motion by Ms. Dwyer to adjourn, seconded by Mr. Lappa
Ayes: Unanimous

Next Board of Trustees regular meeting is rescheduled for April 27, 2011 at 6:00 pm.

Other interested parties present:

Staff: Sean Wilson
Pam Stewart
Aviva Le

Guests: Robert Morris
David Napoleon
John Wettermark
Nicole Hernandez (parent)

Respectfully submitted by Andrew Yon, Board Secretary

May 4, 2011

Date Approved by Vote of the Board

International School of Louisiana
AGENDA, Board of Trustees Regular Meeting

Wednesday, March 23, 2011

6:00 pm, Room 105

- | | |
|---|------------|
| 1. Welcome | 2 minutes |
| 2. Approval of February 23, 2011 Minutes | 5 minutes |
| 3. Refrigerator Art Chair Report | 5 minutes |
| 4. Election of David Napoleon to the Board | 10 minutes |
| 5. Head of School Report | 20 minutes |
| 6. Administration Presentation - Facilities | 10 minutes |
| 7. Committee Reports | 10 minutes |
| 8. Public Comment | 10 minutes |
| 9. Adjourn | |



INTERNATIONAL SCHOOL OF LOUISIANA

MARCH 2011

HEAD REPORT

For the period ending March 18, 2011

2010 – 2011 SCHOOL YEAR

OVERALL

We will have a follow-up conference call with the Office of Parental Choice, Wednesday, March 23, 2011 at 3 pm. The meeting will discuss fees and the admissions assessment at ISL. According to the LDE there have been several inquiries into both and they would like to get a better understanding of how ISL operates.

More than 490 families have submitted their Intent to Return Forms for the '11-2012 school year. This is the highest return rate in the school's history. Though we believe there will be some last minute withdrawals, we anticipate about 550 students attending school on the Eastbank and 72 attending school on the Westbank, totaling 622 students.

CREDO has done a report on behalf of New School New Orleans. This report indicates the effectiveness of instruction at schools to raise student performance - closing the achievement gap. ISL ranked as negligible in the area of Language Arts and minimally significant in the area of Math. The results are the conclusion of three (3) years of i/LEAP scores. The i3 grant associated with this data is primarily for failing and underperforming schools. Though many schools in the ECCS cohort have qualified as significant, most schools are ineligible for the grant, either due to having admissions requirements or exceeding the threshold of underperforming school.

The LAPCS, Louisiana Association of Public Charter Schools, continues to hold meetings about the LAPCS's position on long term governance. These meetings have been beneficial in getting a better understanding of the implications of a system of schools and the needs associated with such a system.

French Francophones from 21 African Countries visited ISL March 18, 2011 as part of the Citizen's Diplomacy Council. They visited several classrooms for about 45 minutes. This group's focus was on female students in the US and how they perform overall. They were most concern about remediation and how the school addresses the educational needs of female students.



INTERNATIONAL SCHOOL OF LOUISIANA

LEAP Phase 1 is here. Our 4th and 8th grade students will take this portion of the test. This is the constructive response portion of the exam. We are confident in the ability of our students and the level of instruction that's given by our teachers. We believe our students will perform well. Phase 2 of the state assessments will take place April 11-15, 2011. Phase 2 includes third through eighth grades.

LA4 Program & LA Renaissance Immersion Program: The proposals for both grants were submitted March 4, 2011. In the event that ISL is awarded the LA 4 Program grant, the program would be slated to begin September 2011. The Immersion Program Proposal, though commences in the '11-2012 school year, can begin services later in the school year. The Immersion Program Grant would give funds to design a preschool curriculum and purchase professional services to do so.

Fundraising/Outreach Events

The Department of Institutional Advancement and parent Chair, Tina Brown, will be working closely to find interesting ways to secure and raise the remainder of the goal. The department will be meeting with several parents from the School Improvement Team to discuss plans to roll out and meet the 100% parental participation goal for the Family Annual Fund (FAF). Already, the department is responsible for raising about \$26,000 of the \$40,000 goal.

The Annual Bacchus and Bathroom event went well. The project made over \$3,000 by parking vehicles and giving access of the school's restrooms.

REMINDER:

The 7th Annual Refrigerator Art Auction is Sunday, April 3, 2011 at The Foundry. The gala benefits the arts programs at ISL and is expected to host musicians and artists from the local area. We ask that the board assists the IAP department in selling tables and promoting the event. We ask that each board member commits to selling ten (10) tickets or sponsor a table at the Gala.

SCHOOL Staff

As we plan for the '11-2012, staffing is critical. As funding remains flat, we have identified the areas of critical need and areas that are wished upon. We believe the staffing structure identified moving forward will have a positive impact on student learning.

We are requesting seven (7) teachers from CODIFIL for next school year. Six of the seven teachers will fill positions on the Eastbank, while one teacher will fill a kindergarten position on the Westbank. Though turnover this year will be noticeable, we believe that having CODIFIL



teachers will help minimize the impact and ensure that the positions are filled with Certified, Highly Qualified teachers.

Facilities

The Holy Name of Mary school site lease is moving slower than expected. Our attorney, Justin Schmidt, at Adams and Reese, reviewed the lease and returned it with some minor language revision. The major revision was the pricing structure to assist ISL in recuperating some of the expense for renovations. I have had a conversation with Liz at the ANO and she has forwarded the lease to their attorney for final review.

The Entergy Solar Panel project seems to be back on track. The representative of the RSD states there is still consideration about putting the panels on the roof; however, there is precedence set with placing the units on the ground. The design at Craig School, 1423 St. Philip Street, is the idea that seems most feasible for the project. We will keep posted as progress happens.

Roof Repair is out of the design phase according to the RSD representative. There is not a deadline as to when the project will be ready for installation. Of note is that the RSD is waiting for funding from FEMA to begin work.

Parent Involvement

Gardening Day at ISL will be Wednesday, March 23, 2011 after noon dismissal.

The Parenting Resource Center presented at the February PTO meeting. They spoke about the stages of development in children and what are the behavioral expectations at each age. There is always question and answer sessions for the academic and operational components of the school.

STATE INFORMATION

Special Education: While ISL has six students currently receiving Special Education services, there are another 17 students awaiting screening and nine (9) students in the RTI process. Though we have 1% of our student population receiving services, we believe as students are screened the percentage of students will increase. We will phone conference Wednesday, March, 23, 2011 at 3:00 p.m. with the LDE Office of Parental Choice.

Legislative: The LAPCS hosted the annual Charter School Legislative Luncheon at Warren Easton High School. The Luncheon gives Legislators the opportunity to hear firsthand about charter schools and their successes. There were many legislators from around the state present as well as the New Orleans delegation.



INTERNATIONAL SCHOOL OF LOUISIANA

ACT 697: BESE will hold a meeting in New Orleans, Wednesday March 23, 2011. The meeting will focus on the RSD and have presentations about the vision and future of RSD. The Meeting will also include the topic of attendance zones for RSD Schools.

BOARD

Legal

Awaiting the lease return.

OVERALL

'10 – '11 School Year Presentations

- Finance – January '12
- Acad. Assessments – February '12
- Technology – March '11
- Facilities – March '11
- Finance (Budget Prep) – April '11
- State of School Address – May '11
- Round Table Discussion – June '11
- Legislative Action – July '11
- Academic - August '11
- Development – September '11
- Human Resources – October '11
- Data Administration – November '11

Sincerely,

Sean Wilson

The mission of the **International School of Louisiana** is to provide a challenging education emphasizing French or Spanish language immersion, international awareness, the celebration of diversity and community responsibility.

Committee to Board Report

To: ISL Board of Trustees
From: [Nominating Committee-](#)
Committee Chair: Karen Mayer Dwyer
Date: March 22, 2011
Signature:

Process and Procedure Meeting

Members Present: Karen Dwyer
Board Members: Barbara Griffin
Staff Members:

Summary of Planning Session:

1. Review Staus on David Napoleon, Grant to set up meeting & will place on the Agenda for March Meeting.
2. Reviewed Duanne Drucker's information and agreed to present copies to the Full Board at March Meeting. Need to set up Interview with 2 board members prior to April 8th Nom Comm Meeting.
3. Discussed John Wettermark as a potential candidate- Barbra will follow up in getting his information for the Nominating Committee Meeting April 8th

Next Meeting Date: April 8th at 608 Clearview Pkwy., Metairie, LA 10:00 AM

Votes Taken: [None](#)