



INTERNATIONAL SCHOOL OF LOUISIANA

A Local Public Charter School With an International Perspective

International School of Louisiana Board of Trustees

Minutes

Finance Committee Meeting

Date and Time

Tuesday October 20, 2015 at 5:00 PM

Location

Camp St. - Library

Board Members Present

D. Bordson-Bozzo, D. Drucker, H. Rodgers

Board Members Absent

B. Richard-Montgomery

Guests Present

Larissa Muetzel, M. Tennyson

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

D. Drucker called a meeting of the Finance committee of International School of Louisiana Board of Trustees to order on Tuesday Oct 20, 2015 @ 5:00 PM at Camp St. - Library.

II. Finance**A. Schedule Meeting Dates for remainder of SY 2015-16**

Committee discussed meeting dates through March 1, 2016.

B.Update on Finance Department

HOS updated committee on department staffing, status of audits and financial reporting.

C.Board Policy: Auditor Selection

Committee agreed to review draft of revised policy and formulate a final version at next meeting date.

D.Board Policy: Financial Institutions

Committee agreed to review draft of revised policy and formulate a final version at next meeting date.

III. Other Business

A.Timeline for Monthly Financials

Committee discussed expectations of timing and accuracy of monthly financial reporting.

IV. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
D. Drucker



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Board Meeting

Date and Time

Wednesday October 28, 2015 at 6:00 PM

Location

CAMP ST

Board Members Present

B. Griffin, C. Reed, D. Drucker, D. Wilson, M. Lappa, M. Pedalino

Board Members Absent

B. Richard-Montgomery, D. Bordson-Bozzo, H. Rodgers, J. Wettermark, V. Diaz

Guests Present

Amy Fischer, Andrew Roland, Aviva Le, Emily Thomas, Jairo Maldonado, Larissa Muetzel, Laura Adelman Cannon, Melissa Boudreaux, Rosa Alvarado, Sigi Camey

I. Opening Items**A.Record Attendance and Guests****B.Call the Meeting to Order**

D. Wilson called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Wednesday Oct 28, 2015 @ 6:06 PM at CAMP ST.

C.Board President's Comments

Mrs. Wilson recommended that we make a motion to amend the agenda concerning the Nominating Committee motion to recommend Larissa Muetzel to the Board of Trustees.

M. Lappa made a motion to amend the agenda in order to vote on extending a Board member's tenure on the Board of Trustees.

B. Griffin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mrs. Wilson had no comments.

D.Approve Minutes

C. Reed made a motion to approve minutes from the Board Meeting on 09-23-15.

M. Pedalino seconded the motion.

The board **VOTED** unanimously to approve the motion.

E.Acceptance of the Committee Reports

B. Griffin made a motion to approve the Finance Committee report.

D. Drucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Other Business

A.Open Public Comment

There were no public comments.

B.Q & A With Head of School - HOS Report

Mrs. Tennyson said that the PARCC scores for all three ISL schools were very good, ranking among the top 10 schools in the metropolitan area and fifth for Orleans Parish for students scoring at Mastery or above. Oct. enrollment is at 1385. ISL will be featured in Biz New Orleans magazine as an industry leader in education. ISL Gala profits increased by \$6,356. with the total profit approximately \$47,000. Olivier St. playground has a new softer surface. Mr. Sam Smith sent a rough draft of the lease for the John Dibert building. A meeting with OPSB is to follow. Finance Dir., Tracy Shields resigned this week. ISL has already started working with Financial Solutions and Mike Dunn is temporarily filling in. Food services received a \$1,000 grant to increase breakfast participation. All three schools had a very strong turnout at Open House events. Mrs. Tennyson organized a Head of School's Council of Teachers. Ms. Emily Thomas is the new Chief of Operations.

C.PARCC Assessment - Big News

On Nov. 19th there will be a presentation for the Camp St.parents regarding the PARCC scores. Bunche School presentation will be on Nov. 9th. Olivier School presentation will be on Nov.5th.

D.Finance - Policy Revisions and Updates

Finance Committee head, Duane Drucker, said that one of the annual goals for the Finance Committee is to review the Board's Finance Policies. Currently under review is the Financial Institution Selection Policy, and the Audit Process.

E.Policy - Sexual Harassment

The Sexual Harassment Policy will not be discussed or voted on at this time.

F.Facilities - Update

Because the FEMA money for the school renovation must be spent shortly, Ms. Le believes the renovation of the Camp St. facility will begin in January, if not, February.

G.Development - Refrigerator Art Auction/Gala Report

Mrs. Wilson commends Carla Cochran and her Development team for the excellent results of the Refrigerator Art/Auction Gala.

H.Open Public Comment

There was no public comment.

I.The nomination of Larissa Muetzel for member of the Board of Trustees.

B. Griffin made a motion to vote approval of an additional three year commitment of Chantell Reed to the Board of Trustees.

M. Lappa seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Lappa made a motion to Nominate Larissa Muetzel for a three year commitment to the Board of Trustees.

B. Griffin seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Closing Items

A.Adjourn Meeting

M. Lappa made a motion to Adjourn the meeting of the Board of Trustees.

M. Pedalino seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,
B. Griffin