

Minutes

International School of Louisiana Board of Trustees

Board Meeting

Wednesday Jun 25, 2014 @ 6:00 PM at 1400 Camp Street

Board Members Present

A. Yon, B. Griffin, B. Richard-Montgomery, C. Reed, D. Bordson-Bozzo, D. Drucker, D. Wilson, J. Wettermark, M. Amoss, M. Lappa

Guests Present

Adierah Berger, Ann Winchell, Anne Marie Hesson, Aviva Le, Emily Thomas, Ghislair Carney, Karla Marie Cochran, Laura Adelman-Cannon, M. Tennyson, Michael Pedalino, Rosa Alvarado, S. Chapman, Sal Lara-Rix, Shannon Fazande, Wallace Mateen

I. Opening Items

Call the Meeting to Order

M. Amoss called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Wednesday Jun 25, 2014 @ 6:04 PM at 1400 Camp Street. C. Reed arrived late.

Approve Minutes

J. Wettermark made a motion to approve minutes from the Board Meeting on 05-28-14.

D. Wilson seconded the motion.

The board **VOTED** unanimously to approve the motion. Mr. Bordson-Bozzo abstained from voting because he was not present at the May 28th board meeting.

Acceptance of the Committee Reports

The Committee Reports that were approved were the following: Finance, Strategic Planning, Governance, Nominating and the ad hoc Grievance Committee.

A. Yon made a motion to accept all committee reports.

D. Drucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board President's Comments

Mr. Amoss said that Mr. Wilson was not able to attend this board meeting. Mr. Amoss announced publicly, as well as in writing, that he made a disclosure that his company, Amoss Trading, has engaged the Jones Walker Law Firm to perform work on intellectual property rights and that board member, Mr. Bordson-Bozzo, employed by Jones Walker, is managing Mr. Amoss' account. Mr. Amoss inquired if the Head of School letter of separation had been prepared. Mrs. Tennyson replied that the letter was being drafted by Adams and Reese Law Firm. Grievance Committee recommends a review of the policy itself as well as how it is enforced. Mr. Amoss will send recommendations to the Governance Committee next month.

II. Other Business

Open Public Comment

There was no public comment.

Q & A With Head of School

In the absence of Mr. Wilson, Mrs. Tennyson said that the final work of 2013-14 school year has been done, the hiring of teachers of all three campuses has been done, the manuals, and code of conduct are complete, and there will be a final interview of the new Director of Finance next week.

Open Public Comment

There was no public comment.

III. Strategic Planning

To permit the Board President to sign the MFP Advanced Funding Letter

Mr. Amoss requested permission from the board to sign the MFP advance funding letter submitted by Mr. Wilson. Mr. Amoss requested this for cash flow reasons. The Strategic Planning Committee has reviewed the letter. A motion was not required. The board voted unanimously to approve.

IV. Governance/Nomination Committee Matters

Nomination of Vanessa Diaz for board membership (vote at July board meeting)

Mr. Lappa, chair of the Nominations Committee, stated that Ms. Diaz has expressed deep commitment and passion for the ISL mission. She has attended board meeting as well as a Nominating/Governance committee meeting and nominates her for a position on the Board of Trustees.

V. Head of School Search

EXECUTIVE SESSION - Head of School Contract Negotiations

The board voted to enter into executive to discuss the Head of School/CEO contract.

D. Wilson made a motion to

B. Griffin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Vote to allow the Board President to sign the proposed CEO contract

Mrs. Tennyson and the board discussed the Head of School/CEO contract.

A. Yon made a motion to authorize Mr. Amoss, the president of the board, to amend the Head of School/CEO contract and to sign the contract prior to June 30th.

B. Richard-Montgomery seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

Adjourn Meeting

M. Lappa made a motion to adjourn the board meeting at 7:40pm.

D. Drucker seconded the motion.

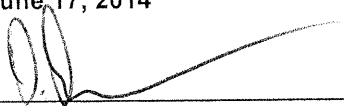
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:40 pm.

Respectfully Submitted,

B. Griffin

The mission of the **International School of Louisiana** is to provide a Challenging education, Emphasizing: Language Immersion, International Awareness, the Celebration of diversity, and Community responsibility.

Committee to Board Report	
To:	ISL Board of Trustees
From:	ISL Finance Committee
Committee Chair:	Duane T. Drucker
Date of report:	June 17, 2014
Signature:	
Date of last meeting:	June 17, 2014
Date of next meeting:	TBD
Administration Present:	Sean Wilson
Board members:	Duane Drucker, Andrew Yon
Staff Members:	Melanie Tennyson

Summary of Committee Meeting:

Administration responded to questions regarding modifications made to the budget.

The committee reviewed April and May's balance sheet and income statement prepared by administration. The discussion focused on account variances between YTD actual and budget.

The check register for April and May was reviewed. Administration responded to questions regarding specific cash disbursements and receipts from the committee.

The Head of School's credit card statements were reviewed for the months of April and May. Administration responded to questions regarding individual transactions.

The committee discussed the principal balance of the line of credit and administration's timeline for repayment.

Administration informed the committee of the current status of efforts to correct the discrepancy between Jefferson Parish and ISL's at-risk population percentage figures.

Committee Requests:

- Year-to-date statement of billed work from ARS
- Finance Director list of duties and reporting deadlines
- Interest paid year to date on line of credit
- Final comparison of proposed vs actual installation cost for SMM modular at both Olivier and Camp inclusive of last payment made in April/May2014.

Action Taken:

The committee recommends that the Board of Trustees adopt the 2014-15 Budget.

Meeting Called to Order: 5:40 p.m.

Meeting Adjourned: 7:28 p.m.