

# Minutes

## International School of Louisiana Board of Trustees

### Board Meeting

Wednesday Jan 28, 2015 @ 6:00 PM at Camp Street

#### **Board Members Present**

B. Griffin, C. Reed, D. Bordson-Bozzo, D. Drucker, D. Wilson, J. Wettermark, M. Pedalino, V. Diaz

#### **Board Members Absent**

B. Richard-Montgomery, M. Lappa

#### **Guests Present**

Ann Winchell, Aviva Le, David Powell, Emily Thomas, Ghislaine Camey, Howard Rodgers, Jairo Maldonado, Karla Marie Cochran, Laura Adelman Cannon, Melissa Boudreaux, Rosa Alvarado, Tracy Shields

## I. Opening Items

#### **Call the Meeting to Order**

D. Wilson called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Wednesday Jan 28, 2015 @ 6:05 PM at Camp Street.

#### **Approve Minutes**

M. Pedalino made a motion to approve minutes from the Board Meeting on 10-29-14.

D. Drucker seconded the motion.

The board **VOTED** to approve the motion. Mr. Bordson-Bozzo abstained from voting since he did not attend the Oct. 29th Board meeting.

#### **Acceptance of the Committee Reports**

B. Griffin made a motion to approve the Finance and the Strategic Planning committee reports.

J. Wettermark seconded the motion.

The board **VOTED** unanimously to approve the motion. The Board voted unanimously to approve the motion.

#### **Nominating Committee New Board Member Nomination**

Mr. Howard Rodgers was nominated to serve a position of three years on the Board of Trustees. The vote for his nomination will be at the March 4th Board meeting.

#### **Board President's Comments**

Mrs. Wilson had no comments.

## II. Other Business

#### **Open Public Comment**

There were no public comments.

#### **Q & A With Head of School**

Total enrollment for all three campuses is 1,318. Camp St. has 663 students, Bunche has 416, and Olivier has 239. Bunche middle school will transition to self-contained classrooms in 2015-16. Jefferson Parish School Fair for Special Programs and Magnet Schools included ISL, the only charter school invited to attend. Dir. of Development, Karla Cochran, is organizing the March 7th. ISL 5K Spring Shuffle with proceeds going to Teacher Appreciation. Ms. Cochran has written a grant to acquire more Chrome Books. Facilities Dir., Ms. Le, reported that, Scott Drago with RSD, will accept Camp St. renovation bids on Feb.10. 280 days of renovation/construction are expected. Audits of Bunche school campus were clean and financial reports were submitted to J.P.. The Type

II funding law suit was postponed until March 2nd. There is legislation pending that will change the wording of the MFP funding. The next meeting of the Board of Trustees will be held on the Bunche campus on Mar. 4, at 6pm.

**Common Core/PARCC Update by Laura Adelman-Cannon**

Laura Adelman Cannon, Curriculum Specialist, provided the Board of Trustees a PARCC Assessment overview, the dates of the testing of PARCC Phase I, PhaseII and LEAP/iLEAP.

**Open Public Comment**

There were no comments.

**III. Closing Items**

**Adjourn Meeting**

J. Wettermark made a motion to adjourn the meeting at 6:45pm.

C. Reed seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 06:45 pm.

Respectfully Submitted,

B. Griffin

# Minutes

## International School of Louisiana Board of Trustees

### Finance Committee Meeting

Tuesday Jan 27, 2015 @ 5:30 PM at Camp St. Campus

#### **Board Members Present**

D. Bordson-Bozzo, D. Drucker

#### **Guests Present**

M. Tennyson, Tracy Shields

## I. Opening Items

#### **Call the Meeting to Order**

D. Drucker called a meeting of the Finance committee of International School of Louisiana Board of Trustees to order on Tuesday Jan 27, 2015 @ 5:43 PM at Camp St. Campus.

## II. Finance

#### **October - December 2014 Financial Statements**

Administration responded to questions regarding Line of Credit balance and Operating Funds on the Balance Sheet. On the Income Statement, administration responded to questions regarding how MFP funds are recorded, prepaid expenses, other operating expenses, and Bunche campus funding.

#### **October - December HOS Credit Card Statements**

Administration responded to questions regarding supporting documents for HOS credit card expenses.

#### **October - December's Check Reporting**

Administration responded to various questions regarding disbursements to vendors.

## III. Other Business

#### **Discussion of Financial Institution Changes**

Administration updated committee on current status of banking service provider.

#### **Discussion of Board Policy Changes (Auditor Selection Process)**

Committee discussed current board policy (annual audit) and proposed policy changes to be discussed at next meeting.

#### **Discussion of Board Policy Changes (Financial Institutions)**

Committee discussed current board policy (credit facilities and banking services) and proposed policy changes to be discussed at next meeting.

#### **Update on Financial Statement and Cashflow timelines**

Director of Finance will provide Finance Comm. a cash flow projection prior to next meeting.

## IV. Closing Items

#### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:58 pm.

Respectfully Submitted,

D. Drucker