

Appropriate Use Policy for Electronic Services for Students

The International School of Louisiana strongly believes in the educational value of electronic services and recognizes the potential to support curriculum and student learning by facilitating resource sharing, innovation, and communication. Access to the Internet allows students to explore thousands of libraries, databases, museums, and other repositories of information. Families should be aware that some material accessible through the Internet may contain items that are inappropriate, inaccurate, or potentially offensive. While the purposes of the school are to use electronic resources for constructive educational goals, students may find ways to access other materials. We believe that the benefits to students from electronic services in the form of information resources and opportunities for collaboration exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Therefore, we support and respect each family's right to deny electronic services to their student. Please inform your student's teacher and/or administrator if you wish your child to not participate in activities that would access the Internet.

The use of the Internet is an integral part of learning and teaching. It is important that students know where and how to find content relative to their needs and gain skills for collaboratively constructing, using, and communicating knowledge. All ISL students are granted access to all electronic services available. If you DO NOT want your student to have access to electronic services, please contact their teacher or an administrator and alternatives will be provided.

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on a school playground. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with school standards and the specific rules set forth below. The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. Students are advised never to access, keep, or send anything that they would not want their parents or teachers to see.

Appropriate Use Policy for Electronic Services for Students (continued)

These are the rules to follow to prevent the loss of ISL network privileges:

1. **Do not use a computer to harm other people or their work.**
2. **Do not damage the computer or the network in any way.**
3. **Do not violate copyright laws.**
4. **Do not view, send, or display offensive messages or pictures.**
5. **Do not share your password with another person or offer access to any person via your account.**
6. **Do not reveal your personal address or phone numbers or those of other students or friends.**
7. **Do not trespass in another's folders, work, or files.**
8. **Do notify an adult immediately, if by accident, you encounter materials which violate the rules of appropriate use.**
9. **Illegal copying—Students shall never copy other people's work or intrude into other people's files.**
10. **Inappropriate materials or language**—No profane, abusive or impolite language shall be used to communicate nor should materials be accessed which are not in line with the rules of school behavior. A good rule to follow is never view, send, or access materials which you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it their teacher\parent immediately.
11. **Privacy**—Network storage areas may be treated like school lockers. Network administrators may review communications to maintain system integrity to ensure that students are using the system responsibly. The system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty, and staff of ISL may request the system administrator to deny, revoke, or suspend specific user accounts.
12. **BE PREPARED** to be held accountable for your actions and for the loss of privileges if the Rules of Appropriate Use are violated. The ISL Code of Student Conduct addresses the consequences for violations.

(Student signature)

(date)

(Parent signature)

(date)

Submitted to Homeroom Teacher: _____
(Signature) (date)

Homeroom # _____