



**INTERNATIONAL SCHOOL OF LOUISIANA
JOB DESCRIPTION**

Position: Teacher

Status: Exempt

Reports to: Assistant Principal and/or Principal

Date: March 28, 2012

Position Description: The Teacher is responsible for providing an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, physical, and psychological growth.

Primary Responsibilities:

- Implements instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences
- Identifies, selects, and modifies instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs
- Assists in assessing changing curricular needs and offers plans for improvement.
- Maintains effective and efficient record keeping procedures
- Provides a positive environment in which students are encouraged to be actively engaged in the learning process
- Communicates effectively, both orally and in writing, with students, parents, and other professionals on a regular basis
- Collaborates with peers to enhance the instructional environment
- Models professional and ethical standards when dealing with students, parents, peers, and community
- Ensures that student growth and achievement is continuous and appropriate for age group, subject area, and/or program classification
- Establishes and maintains cooperative working relationships with students, parents, and schools, as measured by ISL School Climate Survey results.
- Assumes responsibility for meeting his/her course and school-wide student performance goals
- Demonstrates gains in student performance
- Participates in professional development activities
- Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating
- Performs other duties and responsibilities as assigned by their supervisor. All work responsibilities are subject to having performance goals and/or targets established as part of the annual performance planning process or as the result of organizational planning

Education, Certifications, and Work Related Experience:

- Bachelor's Degree or higher (Master's Degree preferred)
- Teaching and online experience valued
- Louisiana or Out of State Teaching Certificate

Technical Competencies and Skills:

- Demonstrates strong work ethic to achieve school goals
- Displays effective multi-tasking and time management skills
- Utilizes all required and recommended ISL computer applications
- Have knowledge of developmentally appropriate practices in elementary education
- Have the ability to conform to an established work schedule
- Have effective interpersonal skills
- Have the ability to communicate in a concise and effective manner

Working Conditions:

- Lift up to 25 lbs.
- Repetitive bending, stretching and stooping.
- Climb up and down stairs.
- Have mobility required to ensure the safety of the children.
- Work outdoors in any variety of weather.
- Have visual and hearing capabilities that allow consistent supervision of children.
- Perform light duty cleaning.
- Light typing and word processing.
- ISL is an Equal Opportunity Employer. ADA requires ISL to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

Acknowledgement:

I acknowledge that I have read and understood the attached job description. My signature below attests that I am able to perform the essential functions of this position. I have also discussed any accommodations that I feel I might need to allow me to perform these essential functions. I agree to abide by all administrative, policies and procedures of the International School of Louisiana.

Employee's Name & Signature

Date