



Job title: Speech Therapist
Work Location: Dixon, Uptown, Westbank
Unit/Department: Student Services
Reports to: School Leader

Job Description

<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
Mission: Our mission at International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity and community responsibility. The employee must understand and support the school mission.	
Summary: To help reduce or eliminate speech and hearing impediments that interferes with the individual student's ability to derive full benefit from ISL educational program. Utilizing leadership, advocacy, and collaboration, school-based speech therapist provide prevention, assessment, and remediation services for students who exhibit difficulties in the areas of language, speech, voice and fluency. These services are designed to help children meet their educational goals.	
Essential Duties and Responsibilities: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Other minor duties may be assigned. All of the standards must be complied with, including, but not limited to the following areas.. Planning and Oversight <ul style="list-style-type: none">Organizes a program that addresses school speech-language goals.Works cooperatively with school personnel to accomplish the goals and objectives of the local education agency.Coordinates speech-language services with student services provided by other school personnel.Maintains records of the speech-language program and prepares periodic reports as required. Major Function: Screening, Testing, Diagnosing and Advising <ul style="list-style-type: none">Conducts speech, language and hearing screenings.Administers formal and informal (ongoing & curriculum-based) assessments.Obtains additional diagnostic information from appropriate persons and available records for speech-language purposes.Analyzes and interprets information to make recommendations regarding the need for speech-language services.Language and hearing programs.Provides information to parents and teachers about speech, language and hearing development. Major Function: Managing and Conducting Therapy <ul style="list-style-type: none">Demonstrates knowledge and understanding of communicative disorders.Collaborates/consults with classroom teachers in the management of speech-language disorders.	



- Plans evidence-based interventions appropriate for individual students and groups of students.
- Uses evidence-based methods and techniques appropriate to stated objectives.
- Manages the facilities, materials and equipment, including assistive technology, necessary to the delivery
- Adjusts intervention strategies based upon student performance.
- Promotes effective interpersonal relations with students.

- **Major Function: Adhering to Local, State, Federal Regulations and Ethical Practices**
- Completes procedural documentation appropriately.
- Demonstrates knowledge and use of statewide testing procedures.
- Abides by professional code of ethics.
- Develops appropriate IEPs based on students' strengths & needs.
- Demonstrates awareness of professional performance in due process matters and litigious environments.
- Manages time efficiently.
- Engages in continuing education and professional growth activities related to speech- language hearing and education.

Major Function: Liaison

- Provides consultation to parents, teacher and other appropriate school personnel.
- Seeks the assistance of teachers, parents and others to meet the communication needs of students.
- Consults/communicates with non-school agencies to enhance services.
- Makes recommendations and referrals for audio logical/medical and related services.
- Serves as a resource to school staff members in the development of a balanced program for oral communication and speech improvement.
- Provides a therapeutic program to meet individual needs of students with speech and hearing impairments.
- Assists and guide teachers in observing, describing, and referring suspected and identified speech and language impairments.
- Serves as a member of the multidisciplinary evaluation team and provides a comprehensive assessment and diagnosis of speech, voice, hearing and language impairments.
- Develops compliant speech evaluation reports from assessments conducted. Prepares and disseminates the completed evaluation or speech component within mandated timelines.
- Delivers speech and language services in accordance with all federal, state regulations and local policy and procedures.
- Provides screening to identify children with speech impairments at regular intervals and at specific levels.
- Keeps complete records of the assigned student caseload.
- Completes all required reports both local and state.
- Perform related duties as assigned by supervisor
- Maintain compliance with all school policies and procedures
- Performs other duties as required.

Qualifications, Education and Work Experience:

The requirements listed below are representative of the qualifications necessary to perform the job.

- Master's Degree in Speech Language Pathology or related field.
- Licensed Speech Language Pathology (L-SLP) and/or Professional Certification (CCC-SLP).
- Minimum of two years' experience.
- Excellent verbal and written communication skills, including ability to effectively communicate with



internal and external customers

- Computer proficiency (MS Office – Word, Excel and Outlook)
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude and providing exemplary customer service
- Ability to work independently and to carry out assignments to completion within parameters of instructions given, prescribed routines, and standard accepted practices

Work Environment:

Listed below are key points regarding environmental demands and the work environment of the job. *Reasonable accommodations may be made* to enable individuals with disabilities to perform the essential functions of the job.

- Required to use motor coordination with finger dexterity (such as keyboarding, machine operation, etc.) part of the work day;
- Required to exert physical effort in handling objects less than 40 pounds;
- Required to be exposed to physical occupational risks
- Required to be exposed to physical environment which involves dirt, odors, noise, weather extremes or similar elements;
- Normal setting for this job is an office/school setting.

ISL is an Equal Opportunity Employer. ADA requires ISL to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

Professional Conduct: Employee acknowledges that he/she is required to maintain a high standard of professional conduct. Breach of said professional conduct includes but is not limited to: neglect of duty, dishonesty, and engagement in acts that are contrary to ISL policy, unlawful activities, or any other conduct which is seriously prejudicial to the school system.

Chain of Supervision: Principal/Assistant Principal

Supervises: N/A

For Human Resources Use Only

Terms of Employment:

Job Code:

Scale:

Step:

Cost Code:

Print Employee Name:

Employee signature:

Date:

Print Supervisor's Name:

Supervisor's signature:

Date: